

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
WEST HOUSTON CHARTER ALLIANCE, INC.
April 21, 2014**

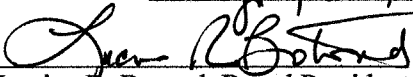
A Regular Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for Aristoi Classical Academy, was held on **Monday, April 21, 2014 at 5:30 p.m.** at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

1. Call to order and establishment of a quorum. L. Botond called the meeting to order at 5:03 p.m. Also present were W. Robb, T. Nunamaker, T. Polvogt, B. Webb, A. Cox, B. Davidson, A. Amboree and L. Cummins.
2. Hearing of citizens. None
3. Discuss, consider and approve minutes for March 17, 2014 Regular Board Meeting. Motion to approve minutes: T. Nunamaker. Second: T. Polvogt. Approved unanimously.
4. Discuss, consider and approve minutes for March 31, 2014 Special Board Meeting. Motion to approve minutes: A. Cox. Second: T. Nunamaker. Approved unanimously.
5. Discuss, consider and approve Charter Renewal issued by TEA. Having been approved to sign Charter Renewal request in 2011, L. Botond signed the 2014 seven year Charter Renewal. Motion to ratify signature of L. Botond on 2014 Renewal: T. Polvogt. Second: W. Robb. Approved unanimously.
6. Discuss, consider and approve dress code changes or additions, to include dress code for high school students in the 2014-15 school year. Motion to approve for high school: white shirts (both oxford button downs and polos), blue bottoms, to include pants, shorts, skorts, khaki bottoms (same items as blue) as an option, optional plaid skirt and tie, and outerwear to include blue blazer, letter jackets, Aristoi jackets, and approved navy blue sweaters: A. Cox. Second: B. Webb. Approved unanimously.
7. Discuss, consider and approve ideas and plans for storyboard for professional marketing. Mr. Camper not present. Tabled.
8. Discuss formation of a committee for expansion plans. Committee will be led by headmaster and will assist administrators in matters involving expansion. It will include Ms. Amboree, Mr. Robb, and Mr. Webb. Motion to approve committee: T. Polvogt. Second: W. Robb. Approved unanimously.
9. Discuss, consider and approve renegotiation of lease on property adjacent to school to allow for longer lease or lease/purchase. Tabled.
10. Discuss, consider and approve facility expansion and/or renovations, to include any plans for leased land adjacent to school. Have submitted application for portable financing.
11. Discuss, consider and approve architectural firm for school construction projects. Tabled.
12. Discuss, consider and approve staff and faculty salary scales. Tabled.
13. Discuss, consider and approve plans for refinancing or retiring remaining bond debt. T. Nunamaker wants to consider idea of selling and leasing back school property if we can gain financing to purchase new land to build a school. Motion to pursue refinancing of all outstanding bond debt plus financing for expansion: T. Nunamaker. Second: T. Polvogt. Approved unanimously.
14. Discuss, consider and approve Business Plan. Motion to approve Business Plan: T. Polvogt. Second: W. Robb. Approved unanimously.
15. Discuss possibility of forming foundation for fundraising. Tabled.
16. Discuss, consider and approve potential name change for charter holder. Tabled.
17. Discuss May Annual Meeting and board elections. L. Botond reminded members of elections next month.
18. Discuss mentoring program. T. Polvogt encouraged school to start a mentoring program. Mrs. Davidson reported that Mrs. Townsend, current teacher, wants to head up mentoring program in 2014-15 school year. More information will follow.
19. Discuss date for May Annual and Regular Meeting. No change of date.
20. Hear report from Fundraising Committee Chair. T. Polvogt reported that Chillin and Grillin will be judged by 4 Katy Mayors (past and present) plus Lance Le Cour.
21. Hear and discuss the report from the Headmaster. BD

- a. Enrollment. Due to strong enrollment, we will have 4 kinders in fall rather than 3. We will also add a third 5th grade class to accommodate students moving up from 4th. As of today, 743 students have applied (415 re-enrolled, 46 siblings, and 282 new students). New enrollment cap from state is 880. ACA is approved to have grades 9-12.
 - b. Financial
 - c. Budget to actual
 - d. Bank reconciliation
 - e. Bond payments and status of tender offer
 - f. Other. Academic Awards: May 29, 2014.
 - g. Staff. Will have to hire 2 new kinder teachers, a new 3rd grade teacher, and a new 5th grade teacher. Will also hire student care, admin. Assistant, P.E. aide, and a PEIMS/Compliance Coordinator.
 - h. Curriculum. Development will be this summer at Society for Classical Learning seminar in Austin June 26-28.
 - i. Student Testing. STAAR is April 22, 23 and Re-testing is May 13.
 - j. Extra-curricular. Aristoi's Got Talent is May 16.
 - k. Before and After School Program
 - l. Summer Programs
 - m. Campus Improvement Plan and Campus Needs Assessment
 - n. Marketing
 - o. Campus Security. Tyco Security proposal approved.
 - p. Fundraising/Grants
 - q. Facilities. Pressing needs: Awnings over double doors in commons, roof for brick building, clearing of leased land, science lab for high school, junior high/high school portable, athletic field, additional parking.
 - r. Compliance
 - s. Uniform/Dress Code
- 22. Discuss and consider taking action from Headmaster's Report. None
 - 23. Hear and Discuss Treasurer's Report. None
 - 24. Hear and Discuss Budget and Finance Committee Report. None
 - 25. Discuss items to be placed on the May Annual Meeting and Regular Board Meeting Agendas. Will gather later.
 - 26. Adjourn. Motion to adjourn: T. Polvogt. Second: A. Cox. Approved unanimously. Adjourned at 6:29 p.m.

Prepared by Lucina Botond

This is a true and correct copy of the minutes of the meeting held on April 21, 2014, as approved by the Board of Directors on May 5, 2014.



Lucina R. Botond, Board President