

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEST HOUSTON CHARTER ALLIANCE, INC.  
March 17, 2014**

A Regular Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for Aristoi Classical Academy, was held on **Monday, March 17, 2014 at 5:30 p.m.** at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

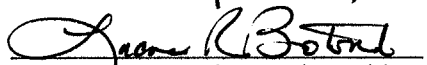
1. Call to order and establishment of a quorum. L. Botond called the meeting to order at 5:36 p.m. Also present were T. Polvogt, B. Webb, A. Cox, T. Nunamaker, R. Camper, B. Davidson, A. Amboree, and L. Cummins.
2. Hearing of citizens. None
3. Hear report from PTO representative. None
4. Discuss, consider and approve minutes for February 24, 2014 Regular Board Meeting. Motion to approve minutes: T. Polvogt. Second: A. Cox. Approved unanimously.
5. Discuss Classical Topic (TBA). Briefly discussed article "E.D. Hirsch's Curriculum for Democracy" regarding value of Core Knowledge Sequence in allowing students to learn a shared body of knowledge. The article argues that this leads to the making of better citizens and smarter students.
6. Discuss parent appreciation meeting to be hosted by Board in April. Board will host a coffee for parent appreciation on April 21 from 6:30 – 7:30, just after a 5 p.m. board meeting.
7. Discuss, consider and approve Instructional Materials Allotment and TEKS Certification for 2014-2015. Motion to approve: T. Nunamaker. Second: T. Polvogt. Approved unanimously.
8. Discuss, consider and approve dress code changes or additions, to include dress code for high school students in the 2014-15 school year. B. Davidson will form a committee to make recommendations on high school dress code prior to next board meeting.
9. Discuss, consider and approve Form 990. Motion to approve Form 990: T. Nunamaker. Second: A. Cox. Approved unanimously and signed by board president.
10. Discuss, consider and approve ideas and plans for storyboard for professional marketing. Tabled.
11. Discuss contingencies that may arise if enrollment increases, and take any necessary action to prepare for coming school years. B. Davidson discussed plan to have 546 students in the fall, if expansion is approved by TEA. A 6 room portable would be added to house junior high and 9<sup>th</sup> grade.
12. Discuss, consider and approve facility expansion and/or renovations, to include any plans for leased land adjacent to school. School sent letter to TEA asking for speedy approval of increase in enrollment so that we can properly plan and prepare for the fall. In addition, enrollment closes April 7 and we need to know what to tell applicants regarding admission.
13. Discuss, consider and approve plans for refinancing or retiring remaining bond debt. None
14. Discuss, consider and approve Parent/Student Handbook. Typos corrected on draft. Motion to approve with recommended changes: T. Nunamaker. Second: R. Camper. Approved unanimously.

SHORT BREAK FROM 6:48-6:57 p.m.

15. Hear report from Fundraising Committee Chair. T. Polvogt reported that flyers for *Chillin and Grillin* will be printed soon. No alcohol will be served at fundraiser.
16. Hear and discuss the report from the Headmaster. BD
  - a. Enrollment
  - b. Financial
  - c. Budget to actual
  - d. Bank reconciliation
  - e. Bond payments and status of tender offer
  - f. Other
  - g. Staff. Have hired Leann Keister as receptionist. Have posted for Assistant Headmaster position.
  - h. Curriculum
  - i. Student Testing. Benchmark results were strong. STAAR is in April.
  - j. Extra-curricular. 4 Students will advance to state in April.
  - k. Before and After School Program
  - l. Summer Programs
  - m. Campus Improvement Plan and Campus Needs Assessment. Final meeting was held on March 6, 2014.
  - n. Marketing
  - o. Campus Security. Tyco proposal on security is ready.
  - p. Fundraising/Grants
  - q. Facilities
  - r. Compliance
  - s. Uniform/Dress Code
17. Discuss and consider taking action from Headmaster's Report. None.
18. Hear and Discuss Treasurer's Report. None.
19. Hear and Discuss Budget and Finance Committee Report. Next meeting is Friday 3-21.
20. Discuss items to be placed on the April Regular Board Meeting Agenda. *Chillin and Grillin*, Dress Code for HS, Employee Handbook, Expansion plans, Storyboard.
21. Adjourn. Motion to adjourn: R. Camper. Second: T. Nunamaker. Adjourned at 8:38 p.m.

Prepared by Lucina Botond

This is a true and correct copy of the minutes of the meeting held on March 17, 2014, as approved by the Board of Directors on April 21, 2014.

  
Lucina R. Botond, Board President