

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
WEST HOUSTON CHARTER ALLIANCE, INC.
September 16, 2013**

A Regular Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for Aristoi Classical Academy, was held on **Monday, September 16, 2013 at 5:30 p.m** at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

1. Call to order and establishment of a quorum. L. Botond called the meeting to order at 5:40 p.m. Also present were A. Cox, T. Polvogt, T. Nunamaker, B. Davidson, A. Amboree and L. Cummins.
2. Hearing of citizens. Ruth Netanel, ACA parent, suggested that the school use Facebook as a way to consolidate volunteer efforts. Is willing to help set up the school's Facebook page.
3. Hear report from PTO representative. Valerie Worster reported that there was a Chick-Fil-A spirit night this week. Also, Donuts with Dads is scheduled. Muffins with Moms had a great turn out.
4. Discuss and consider taking action on PTO bylaws permitting non-parents/guardians to become PTO members and officers. Discussion that although PTO bylaws allow community members who are not related to students to join and become officers of PTO, Headmaster would not allow such PTO members on campus for general parent/PTO workdays or other occasions. The Board asked that PTO consider a change to PTO Bylaws regarding the election of officers and the enrollment of members who are not related (or who are not guardians) to children enrolled in the school.
5. Discuss, consider and approve minutes for August 19, 2013 Regular Board Meeting. Motion to approve minutes: T. Polvogt. Second: T. Nunamaker. Approved unanimously.
6. Discuss and consider plans for annual gala with Adriana Cox and H. Manna. H. Manna reported that the theme for the gala is "Expansion." The Gala is to be held on November 14 at Agave Estates. R. Camper's jazz band will be playing at the dinner. Students will be selling raffle tickets.
7. Discuss, consider and approve facility expansion and/or renovations. A. Amboree reported that the City engineer will determine whether detention pond behind the school can be filled in to create more parking. If so, run off from the property would be tied into the city's drainage. The school must get a new survey at this time.
8. Discuss, consider and approve plans for refinancing or retiring remaining bond debt. Our balance in the account held by trustee is \$150,145. The reserve fund balance must total \$267,000. Principal due on past due bonds is \$120,000. The bond indenture provides that we can direct payments to pay off the earliest maturity bonds first; thus, we will plan to direct the trustee to use the balance in the account to pay down the principal on the past due bonds. After that, the school will have to replenish the reserve fund, pay fees to the trustee and make any sinking fund payments that are due before the school will be able to fully "cure" its default.
9. Discuss, consider and approve ideas and plans for storyboard for professional marketing. Tabled.
10. Discuss Q&A to be covered for the school at Katy Development Council meeting September 17. T. Polvogt will do a Q&A with Headmaster during the meeting. It will only be about 5 minutes and will introduce Aristoi to the audience. Mr. Polvogt is sponsoring the breakfast.
11. Discuss and consider short and long term plans for future of the school. Tabled.

12. Discuss and consider Fundraising efforts and possible Board committee on fundraising.
Discussion: school needs a committee to organize the various fundraising groups on campus (School, PTO, etc...) so that fundraisers don't overlap and parents do not feel constantly pressured to donate. Some fundraisers will seek donations strictly from non-parents. Motion to create a Board Committee on Fundraising with Thom Polvogt to serve as chair: T. Nunamaker. Second: A. Cox. Approved unanimously. Mr. Polvogt will gather a committee of parent and staff volunteers for the committee.
13. Discuss Board members' list of possible charitable foundations to approach as well as list of needs and specific projects. T. Polvogt is meeting with the Brown Foundation. Will let us know if any good fundraising possibilities come up.
14. Discuss, consider and approve expansion plans such as land lease or purchase and/or construction projects. Motion to approve the lease agreement for the 4 acres adjacent to the school on the west side of the property owned by Mrs. Courie for a period of 5 years: T. Nunamaker. Second: A. Cox. Approved unanimously.
15. Discuss 14 Principles and possible use of them (or some revised version of them) in the school. Motion to approve the revised Principles: T. Polvogt. Second: T. Nunamaker. Approved unanimously. Motion to rename the principles "Aristoi Core Beliefs:" T. Nunamaker. Second: A. Cox. Approved unanimously. The Aristoi Core Beliefs are as follows:

I am responsible for the quality of my own education.

I am at school to become morally self-disciplined and intellectually well-ordered.

I will cultivate in my life the virtues of justice, courage, temperance, and wisdom.

To these classical virtues I will seek to add magnanimity and friendship.

I will strive to bring honor to my family, school, and all those I represent and love.

I will choose what is right and good and overcome cultural diversions.

I will recognize that education is incomplete without humility.

I am prepared to endure hardship and difficulty in order to become a successful student.

I will nourish and discipline my body in order to improve my mind.

I will seek truth in all things, for truth illumines all who find it.

To gain the wisdom of the ages, I will apply my knowledge for good.

I will strive to understand beauty, for beauty enriches all who recognize it.

I will pursue wisdom to discern the TRUE, the GOOD, and the BEAUTIFUL; these will add to the inheritance of the generations that have gone before me.

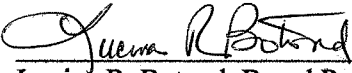
16. Hear and discuss the report from the Headmaster. BD

- a. Enrollment
- b. Financial
- c. Budget to actual

- d. Bank reconciliation
 - e. Bond payments and status of tender offer
 - f. Other
 - g. Staff. Mrs. Murray, 4th grade teacher, resigned. Mrs. Denise Cummins will take her place.
 - h. Curriculum
 - i. Student Testing
 - j. Extra-curricular. ACA Chorus auditions this week.
 - k. Before and After School Program
 - l. Summer Programs
 - m. Campus Improvement Plan and Campus Needs Assessment
 - n. Marketing. Mr. Polvogt scheduled Mrs. Davidson to speak at the Katy Area Economic Development Council. Several board members to attend as well. Mr. and Mrs. Netanel, ACA parents will be helping with marketing plans through ADgination. Gala plans underway. Former mayor, Doyle Callendar (now with Amegy Bank) coming to visit campus soon.
 - o. Campus Security
 - p. Fundraising/Grants. A needs letter will be on the website.
 - q. Facilities
 - r. Compliance
 - s. Uniform/Dress Code
17. Discuss and consider taking action from Headmaster's Report. None
18. Hear and Discuss Treasurer's Report. None
19. Hear and Discuss Budget and Finance Committee Report. None
20. Discuss items to be placed on the October Regular Board Meeting Agenda. Expansion amendments, maintenance agreement, long term plan, Rob's storyboard.
21. Adjourn. Motion to adjourn: T. Nunamaker. Second: T. Polvogt. Approved unanimously. Adjourned at 8:09 p.m.

Prepared by Lucina Botond

This is a true and correct copy of the minutes of the meeting held on September 16, 2013, as approved by the Board of Directors on October 21, 2013.


Lucina R. Botond, Board President