

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
WEST HOUSTON CHARTER ALLIANCE, INC.
June 16, 2014**

A Regular Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for Aristoi Classical Academy, was held on **Monday, June 16, 2014 at 5:30 p.m.** at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

1. Call to order and establishment of a quorum. L. Botond called the meeting to order at 5:34 p.m. Also present were A. Cox, W. Robb, T. Polvogt, and R. Camper.
2. Hearing of citizens .None
3. Hear from Mr. Dave Gilkerson from West Chase District regarding option of opening charter school. D. Gilkerson discussed the fact that the Westchase District wanted to open a charter school to service their area. The District is most interested in a K-8 school, but would be open to adding a high school. Jim Murphy, state representative, is the head of West Chase. The school would provide opportunity for parents and children to commute together and would provide a sense of community for the district. Mr. Gilkerson does not think that students would be residents of West Chase District, but would be almost all commuters from Sugarland or nearby areas. T. Polvogt asked if they were aware of the classical education model and D. Gilkerson replied that he was aware and that he thinks it is a great model. L. Botond thanked him for the presentation and asked him to keep us in mind for the future.
4. Discuss, consider and approve minutes for May 19, 2014 Annual Board Meeting. Motion to approve minutes: T. Polvogt Second: A. Cox. Unanimous Approval.
5. Discuss, consider and approve minutes for May 19, 2014 Regular Board Meeting. Motion to approve minutes: A. Cox Second: W. Robb. Unanimous Approval.
6. Discuss, consider and approve minutes for June 2, 2014 Special Board Meeting. Motion to approve minutes: T. Polvogt. Second: A. Cox. Unanimous Approval.
7. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.072 of the Open Meetings Act, for the following purpose:
 - A. Discuss possible real estate purchases or leases and negotiations. Adjourned at 5:52
8. Reconvene in open session. Reconvened at 6:21 p.m.
9. Take action on matters discussed in closed session. Motion to approve the purchase of the property identified in closed session, offering up to the amount discussed in closed session, to include acreage between 20 and 40 acres; and delegate authority to the Business Manager to negotiate the purchase of the property under these terms: L. Botond. Second: T. Polvogt. Approved unanimously.
10. Discuss consider and approve any items related to expansion or renovation in preparation for 2014-15 school year and beyond, including but not limited to: classroom space issues and property issues. A. Amboree said they are working on a permit for the Redeemed Christian Church of God and that other possibilities for sites include Powerhouse and Alief Baptist.
11. Discuss, consider and approve Charter Amendment Request to Add an Additional Site, accompanying Board Resolution and waiver for late filing. A. Amboree sent the waiver to TEA. At last meeting, we approved the wrong form and now need to approve the correct expansion amendment request. Motion to approve charter amendment request to add an additional site for Redeemed Christian Church and the board resolution: T. Polvogt Second: A. Cox Unanimous approval
12. Discuss, consider and approve plans for refinancing or retiring remaining bond debt and financing for expansion projects. . Amboree reported that there is approximately \$928,000 in bond debt plus legal fees

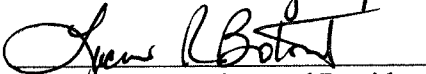
to total no more than \$950,000. The bond council is looking in to paying part of the bonds off early. The school is talking to Amegy, Comerica, Self Help, and Prosperity Banks regarding financing. Regions Bank declined the school. No vote taken at this time.

13. Discuss, consider and approve Classical Education Essay for use in Marketing, Fundraising and other needs; delegate authority for board members to pursue donations or other financial assistance to help school. A. Cox wants to give the essay to all parents. She also voiced concerns about the length of the essay and suggested a shorter tri-fold design. Motion to approve use of essay: A. Cox. Second: T. Polvogt. Unanimous approval. Motion to delegate authority to the board members to use the essay in marketing and relationship building for the school: L. Botond. Second: W. Robb. Approved unanimously.
14. Discuss, consider and approve 2014-15 Employee Handbook. Motion to approve Handbook: T. Polvogt. Second: R. Camper. Unanimous Approval
15. Discuss the preliminary School FIRST rating (if available) and any necessary response. A. Amboree informed that the rating was not out yet. She explained the rating and what it means. She is unsure if we will pass due to the audit notes.
16. Discuss STAAR Results. L. Cummins gave the data and discussed what happens if a student fails to meet standard. The decision was made to discuss further with more data at the next board meeting.
17. Discuss, consider and approve purchase of Singapore Math Curriculum. Motion to approve purchase contingent on budget limitations: T. Polvogt Second. : W Robb. Approved Unanimously.
18. Discuss, consider and approve change in staffing schedule for summer. A. Amboree suggested the office staff work 9 hours a day and take off every other Friday. Motion to approve: T. Polvogt Second: W. Robb Unanimous Approval.
19. Hear report from Fundraising Committee Chair. The Smith Ranch event was discussed. T. Polvogt informed the board that the event didn't make money partially due to the committee not doing well. Communication was poor among committee members.
20. Discuss, consider and approve revised Facilities Use Policy. A. Amboree suggested a possible rate of \$275 for 4 hours of use stating the rate was comparable to others in the area. Issue was tabled until July.
21. Hear and discuss the report from the Headmaster. A. Amboree handed out the report on enrollment, finance, budget, etc. C. Sturm stated that there were still several teaching positions that needed to be filled. Painting, trim, waxed floors, and security updates were discussed. There will be no more Be A Champion, but a partnership with the YMCA is being pursued.
 - a. Enrollment. Still have 247 on waiting list.
 - b. Financial
 - c. Budget to actual. Budget on track. No need for amendment yet.
 - d. Bank reconciliation
 - e. Bond payments and status of tender offer
 - f. Other
 - g. Staff. Still need to hire 3 kinder teachers, a 3rd, 4th and 5th grade teacher, JH science, Special Ed, and part time Art Teacher.
 - h. Curriculum
 - i. Student Testing
 - j. Extra-curricular
 - k. Before and After School Program
 - l. Summer Programs

- m. Campus Improvement Plan and Campus Needs Assessment
 - n. Marketing
 - o. Campus Security
 - p. Fundraising/Grants
 - q. Facilities
 - r. Compliance
 - s. Uniform/Dress Code
22. Discuss and consider taking action from Headmaster's Report. No action needed.
 23. Discuss Board Training for summer. Training will be held on July 26th with Maureen Singleton at Aristoi from 8-2.
 24. Discuss change in August board meeting date. The August school board meeting date conflicts with Parent Orientation. Date changed to August 25.
 25. Discuss, consider and approve Rob Camper's resignation from board. R. Camper sent a letter of resignation to the school board. R. Camper made it clear he is not leaving due his feelings for the school or a lack of passion, but a lack of "band width." L. Botond stated the board is sad to lose him as a member. Motion to accept R. Camper's resignation with regret: T. Polvogt. Second: W. Robb. Unanimous Approval
 26. Hear and Discuss Treasurer's Report. Tabled
 27. Hear and Discuss Budget and Finance Committee Report. Tabled
 28. Discuss items to be placed on the July Regular Board Meeting Agenda. Replacement for R. Camper, Singapore Math for high school, facilities use policy
 29. Adjourn. Motion to adjourn: R. Camper. Second: T. Polvogt. Approved Unanimously. Adjourned at 7:22 p.m.

Prepared by Julie Craig

This is a true and correct copy of the minutes of the meeting held on June 16, 2014, as approved by the Board of Directors on July 21, 2014.


 Lucina R. Botond, Board President