

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS
WEST HOUSTON CHARGER ALLIANCE, INC.**

Notice is hereby given that a Regular Meeting of the Board of Directors of West Houston
Charter Alliance, Inc. Will be held on the 25th day of March 2009
At 6:30 p.m., at the school, 5618 Eleventh Street, Katy, Texas 77493-1971.

AGENDA

Call to order and establishment of a quorum.

Quorum established at 6:33 pm cst

6:37 Ms. Edna Green arrived.

WHCS presentation on Core Curriculum. JPickering

Principal Jean Pickering introduced Dr. Brett Prilik of Spring Board after school program that began yesterday. Dr. Prilik provided historical overview of the Spring Board program. Program based on National Association for Elementary Principals. First half an hour is downtime for the students who can play chess, checkers, Wi, etc. After downtime, there is focus on curriculum to foster leadership and social skills. Academics next where licensed teachers or those in the process of being licensed work with students with a 1:10 ratio. Teachers review planners with students to ensure homework is completed. Electives are offered each day most based on core curriculum: Science Lab, digitized and instrumental music, art and art history, PE and Spanish enrichment. The site Coordinator will attend staff meetings and meets with the Principal once a month.

Statement to attendees regarding the Hearing of Citizens agenda item.

Hearing of Citizens – no one had signed up to be heard.

Approve minutes for the February 18th regular meeting of the Board of Directors.

Motion made by Mr. Thomas Polvogt, seconded by Ms. Green, approved by all.

Approve minutes for the February 21st Board Retreat meeting of the Board of Directors.

Motion made by Ms. Lucinda Botonds, seconded by Ms. Judith Paul, approved by all.

Hear reports from the Administrator on:

Report on implementation of the Campus Implementation Plan.

Next year school will have two sixth grade classes.

Third, fifth and eighth graders passed TAKS test with 89%.

Enrollment Growth Plan – TEA review still in process. Under consideration 3 classes for kindergarten, first and second grades and 2 classes for other grades with the exception of 7th grade of which there would be 1 class.

#9 on the CIP, there will be a change. WHCS was notified Friday before Spring Break that TEA made a mistake (overpaid by \$78k-\$80k at \$14k-\$16k/ month) and the school will receive less money

and will need to pay money back. Motion made by Ms. Paul for Principal Pickering to write a letter to the bondholders with documentation supporting reduction of monthly payment of \$24,000 to \$17,000. Ms. Green seconded motion, approved. Budget committee will review costs to look for other places to save money. Principal has made some changes in budget including reduction in Staff Development budget. Non-charter schools protected by HB1. Discussion of formal mentoring program for new teachers with curriculum. School budgeted under expected monies, not in danger of closing.

#7 – Discussion of coordinating curriculum with scheduling of electives.

Report on marketing activities for the WHCS

Snow festival changed to Spring Festival. Committee also working on penny race.

Report on WHCS Campus Security

Electrician was here today providing estimate. Mr. Fernando Garcia has been working with Principal to assist with this project.

Report on fundraising activities

Report on communication plan

Approval and Review annual audit of WHCS

Report on PTO activities

Report on proposed Extra Curricular Activities – question and answer session.

Discuss Finance & Budget amendments. Jpickering

Budget amendment – have had to pick up some expenses. Ms. Paul requested additional reports for Budget Committee. Motion made by Ms. Michelle Tzannis to have Budget Committee review budget prior to Board meetings. Ms. Paul seconded motion, approved with correction of line 420 as discussed.

Discuss and approve budget calendar. Jpickering

Will be sent to Budget committee for review.

Discussion of school use policy (renting facility, fees, security deposit, etc.) Smitchell

Reviewed existing policy for school. Will need to be rewritten due to formatting. Motion made by Mr. Polvogt to allow Principal Pickering to use discretion. Discussion of existing \$75 fee. Recommendation to get money up front with deposit and payment for expected number of hours. Motion seconded by Ms. Green. Motion to amend motion to allow Scouting groups – discussion of issue tabled to next meeting.

Discussion of future Board Meeting Dates. Mtzannis

Discussion of new dates. Decision made to have meetings remain on Wednesdays until beginning of next school year when day of week could be reconsidered.

School Agenda. Jpickering – removed from agenda.

Discussion and approval of School calendar for 2009-2010. Jpickering

Mr. Polvogt made a motion to approve, Ms. Green seconded motion. Motion approved.

Discussion of March 31st Enrollment meeting. Egreen
Meeting moved to May.

Discussion of appeals of student placement for April. Jpickering
Issue tabled.

Adjournment to closed or executive session pursuant to Texas Government Code
Sections 551.074 and 551.0821 of the Open Meeting Act, for the following
purposes:

- Interview candidates for Board membership – adjourned at 8:17 pm for
interviews.
- 9:50 pm – reconvened to open session.
- Open for nominations – nominations tabled.

Reports from the Board Committees. DDwyer

- Audit
- Budget and Finance – Letter from committee to parents for recruitment of two
parents for the committee.
- Fundraising
- Community Relations – meeting attended by Ms. Melinda Mikeska. Ms.
Tzannis offered to provide update on event.
- Admissions and Enrollment – see Administrator’s report.
- Curriculum Enrichment – Ms. Margaret Hoary and Ms. Lucinda Botonds
attending a classical curriculum school with a high school that is the #4
school in US News & Reports for Charter schools. School is similarly
sized, 2 classes per grade. It is located in Colorado and has been open
since 2001.

Discuss items to be placed on the April 15th 2009 Regular Board meeting Agenda.

All

- Business cards for school board –motion made by Mr. Polvogt, seconded by
Ms. Tzannis
- Discussion of 11th street in front of school –motion made by ? seconded by
Ms.Green

Adjourn. Motion to adjourn made by Ms. Paul, seconded by Mr. Polvogt.

Additional Closed or Executive Session Authority

If during the course of the Board meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any item included in this Notice, then such closed or executive meeting of session as authorized by Sections 551.071, 551.072, 551.073, 551.076, 551.0785, 551.082, 551.0821, 551.083, and 551.084 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this Notice as the Board may conveniently meet in such closed or executive session.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either:
(a) The open meeting covered by this Notice upon the reconvening of this public meeting, or (b) A subsequent public meeting of the Board upon Notice thereof, as the Board shall determine.

The items listed in this notice may be considered in any order at the discretion of the Board of Directors or the Board President, items listed for closed session discussion may be discussed in open session, and items listed in this notice may

be tabled and considered at a subsequent public meeting of the Board of Directors upon proper notice.

Certificate of posting or Giving of Notice

On this 22nd day of March 2009, at 1 p.m. this Notice was posted on a bulletin board or other conspicuous location at a place convenient to the public at the West Houston Charter School, 5618 Eleventh Street, Katy, Texas 77493-1971 and was readily accessible to the general public at all times.

Michelle Tzannis

Secretary

West Houston Charter Alliance, Inc.