

**Minutes OF REGULAR MEETING OF THE BOARD OF DIRECTORS
WEST HOUSTON CHARTER ALLIANCE, INC.**

19th day of November 2008

At 6:30 p.m., at the school, 5618 Eleventh Street, Katy, Texas 77493-1971.

1. At 6:30 PM David called to order and announced a quorum.
2. Welcoming new board members to first meeting.
 - a. Judi Paul (JP),
 - b. Michelle Tzannis (MT)
 - c. Lucinda Botond (LB)
3. Approve minutes for the October 15th regular meeting of the Board of Directors Delayed.
4. Hear reports from the Administrator on:
 - a. Reports from RSCCC It takes two hours/day. ***Explained, Enclosed***
 - A. Librarian to do reports. Dawn is team coordinator and Sp Ed
 - B. **Motion to have her do reports and not be in library full time and to hire 25 hour/week at about \$8/hour part time person made by Thom Polvogt (TP), second my Melinda Mikeski (MM). Motion passed**
 - b. Report on enrollment data. ***Enclosed***
 - c. Review financial statement
 - A. **Motion by MM to amend budget (proposal enclosed) by MM second by Edna Green (EG). Motion passed**
 - d. Report on staff usage. ***Enclosed***
 - e. Report on status of the curriculum ***enclosed***
 - f. Report on TAKS readiness and results ***enclosed***
 - g. Report on status of TEA report compliance ***enclosed***
 - h. Report on extra-curricular programs ***enclosed***
 - i. Report on implementation of the Campus Improvement Plan ***deferred***
 - j. Report on marketing activities for the WHCS ***deferred***
 - k. Report on WHCS Campus Security.
 - l. Report on fundraising activities. ***None***
 - m. Report on status of the WHCS facilities. ***Enclosed***
 - n. Report on Audit. ***None***
 - o. Report on PTO activities
 - p. **Motion to allow 403b for teachers by MM, second by MT. Motion passed**
 - q. **Motion to allow teachers to look into dental plans by MM, second by LB. Passed**
5. Statement to attendees regarding the Hearing of Citizens agenda item.
6. Hearing of Citizens. One Citizen
7. **Adjournment at 7:45 PM to closed or executive session pursuant to Texas Government Code Sections 551.074 and 551.0821 of the Open Meetings Act, for the following purposes:**
 - A. Appeals hearings with parents regarding administrator disciplinary decisions
 - B. Deliberate appeals

Reconvene in open session. At 8:15 PM

8. **Motion by TP, second by JP approving Campus improvement Plan** (enclosed). **Passed**
9. Discussion regarding Site development deferred
10. **Motion by MT, second by TP to appoint Sue Mitchell as Board Secretary. Passed.**
11. **Motion by MT, second by MM to give \$500 stipend for Board Secretary. Passed.**
12. **Motion by TP, second by Edna to have Administrator develop and present enrollment growth plan at December meeting. Passed**
13. Discussion of School Board training. **Board members secured DVDs**
14. Schedule December 17, 2008 at 6:30 PM date for the December meeting
15. Discuss, consider and approve action regarding appeals.
16. Reports from the Board Committees by David Dwyer (DD) (see enclosed from Sue)
17. Motion by TP, second by MM to approve with applause DD recommendations.
18. **Adjournment at 9:12 PM to closed or executive session pursuant to Texas Government Code Sections 551.074 and 551.0821 of the Open Meetings Act, for the following purposes:**

- C. Interview candidates for open board positions if any
- D. Deliberate candidates for open board positions if any

15. Adjourn 9:12 PM

Additional Closed or Executive Session Authority

If during the course of the Board meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any item included in this Notice, then such closed or executive meeting of session as authorized by Sections 551.071, 551.072, 551.073, 551.076, 551.0785, 551.082, 551.0821, 551.083, and 551.084 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this Notice as the Board may conveniently meet in such closed or executive session.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either:

(a) The open meeting covered by this Notice upon the reconvening of this public meeting, or (b) A subsequent public meeting of the Board upon Notice thereof, as the Board shall determine.

The items listed in this notice may be considered in any order at the discretion of the Board of Directors or the Board President, items listed for closed session discussion may be discussed in open session, and items listed in this notice may be tabled and considered at a subsequent public meeting of the Board of Directors upon proper notice.

Certificate of posting or Giving of Notice

On this 14th day of November, 2008, at ____p.m. this Notice was posted on a bulletin board or other conspicuous location at a place convenient to the public at the West Houston Charter School, 5618 Eleventh Street, Katy, Texas 77493-1971 and was readily accessible to the general public at all times.

Thom Polvogt
Acting Secretary

West Houston Charter Alliance, Inc.

