

**Minutes of the meeting of the BOARD OF DIRECTORS
WEST HOUSTON CHARTER ALLIANCE, INC.
October 15, 2008**

1. The meeting was called to order by President David Dwyer (DD) at 6:32 PM (when Thom Polvogt (TP) finally arrived) Board Members present: DD, TP, Edna Green (EG), Melinda Mikeska (MM). A Quorum was established. DD ask TP to take the minutes.
2. Statement to attendees regarding the Hearing of Citizens agenda item. DD
3. No Citizens requested Hearing.
4. Acknowledgment of resignation letters of Lynn Foster and Christine Perilla. Resignations accepted.
5. Motion to approve minutes for the August 27th regular meeting by MM, second by TP. Motion carried.
6. Motion to approve minutes for the September 7th special meeting by EG, second by MM. Motion carried.
7. Hear reports from the Administrator on:
 - a. Reports from RSCCC. 96% Attendance. Enrollment 3133.
 - b. Report on enrollment data. Enrollment 313. The rest was submitted
 - c. Review financial statement. Submitted and enclosed.
 - d. Motion to approve Budget amendment (Enclosed) by MM, Second TP. Approved.
 - e. Report on staff usage. Most “highly qualified.” Nine (9) not. See enclosed report.
 - f. Report on status of the curriculum. See report.
 - g. Report on TAKS readiness and results. See report.
 - h. Report on status of TEA report compliance. Submitted.
 - i. Report on extra-curricular programs. Volleyball! See report
 - j. Report on implementation of the Campus Improvement Plan. No report
 - k. Report on marketing activities for the WHCS. Nothing new.
 - l. Report on WHCS Campus Security. No report.
 - m. Report on fundraising activities. No report.
 - n. Report on status of the WHCS facilities. See report.
 - o. Report on Audit. No report or any report that there was no report.
 - p. Report on PTO activities. Deferred.
8. Reports from the Board Committees
 - a. Marketing Committee – MM. No report.
 - b. Admissions and Enrollment Committee – no report.
 - c. Fundraising Committee – No Perilla
 - d. Growth & Planning Committee – No Report
 - e. Charter Amendment Committee – MM. No report.
 - f. High School Feasibility Committee – EG. This is a high priority. Put on agenda for November to Discuss, consider and approval enrollment growth plan
 - g. Committees – DD. Discussion regarding revising committee structure. President abolished all committees. DD will rework committees and structure for November. Add to November agenda. (Audit, Community relationships, Budget/Finance, fund raising, admissions & enrollment)
9. Discuss, consider and approve Enclosed Budget Amendments **administrative**. Motion by MM, Second by TP. Approved.
10. Discuss, consider and approve curriculum plan for 2008/2009 school year **required Administrative**. Deferred to committee.
11. Discuss, consider and approve changes to depository contracts. Deferred.

12. **Adjournment at 7:31 PM to closed or executive session pursuant to Texas Government Code Sections 551.074 and 551.0821 of the Open Meetings Act, for the following purposes:**
 - a. Interview candidates for open board positions. Lucina Botond (LB) & Michelle Tzannis. (MT)
 - b. Deliberate candidates for open board positions
13. Reconvene at 8:16 PM
14. Motion by MM to accept LB as new Board member, second by TP. Approved.
15. Motion by TP to accept MT as new Board member, second by EG. Approved.
16. Motion by MM to accept Judith Paul as new Board member, second by TP. Approved.
17. Discuss items to be placed on the November 2008 regular Board meeting Agenda.
 - a. Campus improvement Plan.
 - b. Site development
 - c. Appointment of Board Secretary
 - d. Budget amendment for stipend for Staff person to be Sectary to Board
 - e. Discuss, consider and approve enrollment growth plan.
 - f. November meeting scheduled at 6:30 PM November 12, 2008
18. Motion by TP to Adjourn, second by MM. Motion carried at 8:28

Additional Closed or Executive Session Authority

If during the course of the Board meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any item included in this Notice, then such closed or executive meeting of session as authorized by Sections 551.071, 551.072, 551.073, 551.076, 551.0785, 551.082, 551.0821, 551.083, and 551.084 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this Notice as the Board may conveniently meet in such closed or executive session.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either:
(a) The open meeting covered by this Notice upon the reconvening of this public meeting, or (b) A subsequent public meeting of the Board upon Notice thereof, as the Board shall determine.

The items listed in this notice may be considered in any order at the discretion of the Board of Directors or the Board President, items listed for closed session discussion may be discussed in open session, and items listed in this notice may be tabled and considered at a subsequent public meeting of the Board of Directors upon proper notice.

Certificate of posting or Giving of Notice

On this 20th day of October, 2008, at ____p.m. this Notice was posted on a bulletin board or other conspicuous location at a place convenient to the public at the West Houston Charter School, 5618 Eleventh Street, Katy, Texas 77493-1971 and was readily accessible to the general public at all times.

Kristine M. Perilla

West Houston Charter Alliance, Inc.