

**Minutes of Regular Meeting of the Policy and Procedure Committee
West Houston Charter Alliance, Inc.
February 12, 2010**

1. Call to order and establishment of a quorum at 8:23 am. In attendance were Lucina Botond (LB) and Brenda Davidson (BD).
2. BD asked: Is there a conflict of interest in having teachers in the special ed department working and pursuing their own children's special ed accommodations during business hours?
3. We need to add a introductory letter for teachers requiring that they become an expert in the subjects they teach. They should be willing to learn the subjects for themselves before they teach them to the students.
4. Adjourned: 9:40 am.