

**NOTICE OF REGULAR MEETING OF THE  
WEST HOUSTON CHARTER ALLIANCE, INC.**

Notice is hereby given that a meeting of the Policy and Procedure Committee of West Houston Charter Alliance, Inc. will be held on the 8th day of January, 2010 at 8:15 a.m., at the school, 5618 Eleventh Street, Katy, Texas 77493-1971.

**AGENDA**

1. Call to order and establishment of a quorum.
2. Review and approve minutes from December 11<sup>h</sup> meeting.
3. Review of any recommendations made to administrator by teachers regarding student handbook, student code of conduct or employee handbook.
4. Discussion of administrator's proposed changes or updates to any or all policies or procedures.
5. Discussion of proposed changes by any other members of Policy and Procedure Committee.
6. Comparison of handbooks from other schools.
7. Schedule the next Policy and Procedure Committee meeting
8. Discuss items to be placed on the next Policy and Procedure Committee meeting  
Agenda.
9. Adjourn.

**Certificate of posting or Giving of Notice**

On this 5th day of December 2010, at 8:15 am, this Notice was posted on a bulletin board or other conspicuous location at a place convenient to the public at the West Houston Charter School, 5618 Eleventh Street, Katy, Texas 77493-1971 and was readily accessible to the general public at all times.

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Lucina Botond  
Chair, Policy and Procedure Committee  
**West Houston Charter Alliance, Inc**