

**Minutes of a Regular meeting of the Board of Directors  
West Houston Charter Alliance, Inc.**

October 19, 2010

A Regular Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for West Houston Charter School was held on Tuesday, October 19, 2010 at 5:30 p.m. at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

1. The meeting was called to order at 5:32PM by Lucina Botond, and a quorum was established. L.Botond, T. Polvogt, R. Misra, D. Dwyer, and D. Hamilton were present.
2. There was no hearing of citizens.
3. RM motioned to approve the September 21, 2010 Regular Board Meeting Minutes. TP second. Motion passed. D. Dwyer abstained.
4. RM motioned to approve the October 4, 2010 Special Board Meeting Minutes. DD second. Motion passed. D. Dwyer abstained.
5. RM motioned to approve the October 5, 2010 Special Board Meeting Minutes. DD second. Motion passed.
6. There was no PTO report.
7. 5:39PM—Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071 and 551.074 of the Open Meetings Act, for the following purpose:
  - a. Public Officers
    - i. Interview and discuss prospective board members.5:41PM—reconvened in closed session.  
  
K. Crabb joined the meeting at 5:45PM.  
  
6:43PM—adjourned closed session.  
6:45PM—reconvened in regular session.
8. New or revised policies were presented by the Policy and Procedure Committee.
  - a. Building Use Policy—tabled
  - b. Student Fee Policy—DD motioned to approve the Student Fee Policy as presented. TP second. Motion carried unanimously.
  - c. Credit Card Use Policy—TP motioned to approve the Credit Card Use Policy as presented. RM second. Motion carried unanimously.
  - d. School Board Application—minor formatting and introductory paragraph changes were made after discussion. TP motioned to approve the School Board Application as amended. RM second. Motion carried unanimously.
9. TP opened the discussion to change the specific location of the board meetings.  
Discussion: A change to a different room in the school is needed due to the noise in the commons. The primary location will remain the school.  
It was agreed that we will use a large classroom to hold our meetings until such time that we outgrow that space.
10. Discuss, consider and approve a charter amendment to reflect the classical nature of our school. DH  
Tabled for charter review.

11. DD motioned to approve a revision of the Headmaster Job Description, eliminating the "interview" phrase. RM second. Motioned passed unanimously.
12. DH opened a discussion to change the day/time of the December Regular Board Meeting.  
Discussion: It was agreed to change the date to December 7<sup>th</sup> and leave the time at 5:30PM if no conflicts arise.
13. 7:15PM—Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071 and 551.074 of the Open Meetings Act, for the following purposes:
  - a. Personnel Matters
    - i. Deliberate the duties of the Headmaster/chief administrative officer.7:17PM—reconvened in closed session  
8:12PM—adjourned closed session  
8:13PM—reconvened in regular session

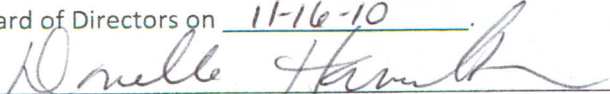
The Headmaster, Mr. Johnson joined the meeting at 8:15PM.

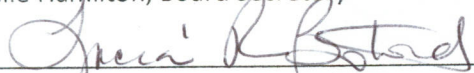
14. Hear and discuss the report from Headmaster
  - a. Financial  
Mr. Johnson and Mrs. Thomson had a meeting in Austin with TEA Directors.  
The TEA is pleased with the direction in which our campus is heading and the work that has been accomplished over the past six months. However, past financial matters need to be resolved.  
A financial conservator, Mr. Holman, is to be assigned to our campus a few days per month to help resolve financial matters which occurred over the past few years. He will also help us move forward in a positive way.  
We will receive monthly reports.
15. Discuss and/or take action on matters discussed in closed session.
  - a. RM motioned to allow TP to create a questionnaire for Mr. Johnson's review, and to allow DD to create a survey for the faculty, staff and parents. KC second. Motion passed unanimously.
  - b. DD motioned to elect Tom Nunamaker to the School Board. RM second. Motion passed unanimously.
16. Discuss items to be placed on the November Regular Board Meeting agenda.
  - a. Tabled items as needed
  - b. Presentations from consultants on branding and marketing
  - c. Review with Mr. Johnson in closed session
17. RM motioned to adjourn. DD second.  
Meeting adjourned at 8:45PM.

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Submitted by Donelle Hamilton

This is a true and correct copy of the minutes of the meeting held on October 19, 2010, as approved by the Board of Directors on 11-16-10.

  
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Donelle Hamilton, Board Secretary

  
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Lucina Botond, Board President