

**Minutes of a Special Meeting of the Board of Directors
West Houston Charter Alliance, Inc.**

A Special Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for West Houston Charter School was held on Monday, October 4, 2010 at 2:30PM at the school, 5618 Eleventh Street, Katy, Texas 77493-1971.

1. The meeting was called to order by L. Botond at 2:46PM and a quorum was established. T. Polvogt, R. Misra, L. Botond, and D. Hamilton were present. Headmaster, R. Johnson, was also present.
2. Discuss short and long term plans and goals for the school, steps to take to reach said goals both in the near and more distant future, and any other considerations that will improve the school and insure its stability and success.

Discussion:

- a. The Profile of the school was briefly discussed.
 - * The vision states that children from the school are in relentless pursuit of their calling and are the ones who make a difference. Therefore, we must look to the future with that in mind.
 - * Details should be added to the goals.
 - * Goals should be specific and measurable.
 - * Communication is a goal that could be added to School Leadership.

Adjourned for break at 3:12PM.

Reconvened at 3:55PM.


Continued discussion:

- b. Eight critical areas within the school were identified for assessment.
 - * School Leadership
 - * Operations
 - * Instruction
 - * Academic Program
 - * Outreach
 - * Fundraising/Marketing
 - * Student Life
 - * Admissions/Recruitment
- c. Strengths, weaknesses, opportunities and threats were discussed within School Leadership, Operations, Instruction, and Academic Program.
 - * Strengths are advantages of our school within itself and in relation to other schools.
 - * Weaknesses are disadvantages that we can control. If left, they will get in the way of the mission.
 - * Opportunities are ways to overcome the weaknesses and are within our control.
 - * Threats are out of our control. They are generally things which are feared.
 - * Items were clarified, and some detail was added.
 - * Under Instruction, add Good teacher/student rapport for strength, and add Content mastery in each specific subject area within the lower grades for weakness.
 - * Under Academic Programs, move "No sports" to Student Life weaknesses.
- d. Assessments will lead to goals.
- e. Communication and a Community presence was discussed.
 - * an on-line presence is needed. The website needs updating.
 - * positive stories about the school are necessary.
 - * teacher communication is vital whether by webpage updates, e-mail or written communication.
- f. An evaluation of assessments was discussed.

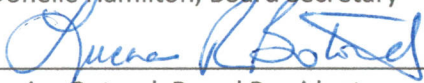
3. Consider and approve any actions that flow from the above discussion.
Tabled.
4. No adjournment to closed or executive session was necessary.
5. Not necessary.
6. Not necessary.
7. Discuss items to be placed on the October Regular Board meeting agenda.
No new items.
8. RM motioned to adjourn. DH second. Motioned passed unanimously.
Meeting adjourned at 5:50PM.

Submitted by Donelle Hamilton

This is a true and correct copy of the minutes of the meeting held on October 4, 2010, as approved by the Board of Directors on 10-19-10.



Donelle Hamilton, Board Secretary



Lucina Botond, Board President