

Minutes of the Regular meeting of the Board of Directors West Houston Charter Alliance, Inc.

The Regular Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for West Houston Charter School was held on Tuesday, September 21, 2010 at 5:30 p.m. at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

1. The meeting was called to order by L. Botond at 5:35PM and a quorum was established. L. Botond, R. Misra, T. Polvogt, K. Crabb, and D. Hamilton were present. Headmaster, R. Johnson was also present.
2. No one signed up for Hearing of Citizens.
3. RM motioned to approve the August 17, 2010 Regular Board Meeting Minutes. KC second. Motion passed unanimously.
4. TP motioned to approve the August 25, 2010 Special Board Meeting Minutes. KC second. Motion passed unanimously.
5. No report from the PTO.
6. The Board heard a presentation by Rob Camper regarding the branding of the School for marketing purposes in the community.
Mr. Camper was asked to present a proposal including approximate cost for recommended services.
7. Discuss, consider and approve new or revised policies as submitted by the Policy and Procedure Committee. LB
 - a. Building Use Policy
Tabled.
8. Discuss, consider and approve marketing or informational material for distribution by the school. DH
Tabled until notice on the name change is received.
9. Hear and discuss the report from Headmaster
 - a. Enrollment—We have a total of 308. We admitted four (4) new students this week. Grades 1, 3 and 4 are currently full.
 - b. Financial
 - i. Budget to actual—As of 8/31/2010, under budget by 2.09%. Function 12, Resource and Media, was over budget by 17.84%.
Budget is based on 287 average daily attendance.
State funding is due to be received on October 27th.
 - ii. Bank reconciliation—a summary of amount was given according to function.
 - c. Staff—Lana White was hired as the school maintenance manager. Jason was dismissed.
Breanna Leisner was hired as the PE coach.
 - d. Curriculum—Curriculum night was a success.
 - e. Student Testing—The first benchmark tests will be October 26th and 27th.
 - f. Extra-curricular—no report
 - g. Campus Improvement Plan—no report
 - h. Marketing—no report

- i. Campus Security—no report
 - j. Fundraising—no report
 - k. Facilities—no report
 - l. Compliance—no report
 - iii. Compliance calendar for State and Federal guidelines
10. No adjournment to closed or executive session was necessary.
11. Not necessary.
12. Not necessary.
13. Discuss, consider and approve short and long term goals for the school. RJ
Tabled until Special Strategic Meeting on Oct 4th.
14. The Board President, L. Botond, designated the following committees.
- a. Branding Committee—will consist of two (2) Board Members and the Headmaster. The two (2) Board Members appointed are K. Crabb and T. Polvogt.
 - b. Public Relations Committee—will consist of a Board chair, two (2) teachers and two (2) parents. The Board chair is K. Crabb.
15. Discuss items to be placed on the October Regular Board Meeting agenda.
- a. Tabled item #7
 - b. Discuss, consider and approve the change of location for Board meetings.
 - c. Discuss the addition of new Board members.
16. TP motioned to adjourn the meeting. RM second. Meeting adjourned at 7:31PM.

Submitted by Donelle Hamilton

This is a true and correct copy of the minutes of the meeting held on September 21, 2010, as approved by the Board of Directors on 10-19-10.



Donelle Hamilton, Board Secretary



Lucina Botond, Board President