

**NOTICE OF REGULAR MEETING OF THE  
WEST HOUSTON CHARTER ALLIANCE, INC.**

Notice is hereby given that a meeting of the Policy and Procedure Committee of West Houston Charter Alliance, Inc. will be held on the 4th day of March, 2011 at 1:45 p.m., at the school, 5618 Eleventh Street, Katy, Texas 77493-1971.

**AGENDA**

1. Call to order and establishment of a quorum.
2. Discuss and approve minutes of recent meetings.
3. Review of any recommendations made to administrator by teachers or staff regarding student handbook, student code of conduct or employee handbook.
4. Discussion of Headmaster's proposed changes or updates to any or all policies or procedures.
5. Discussion of proposed changes by any other members of Policy and Procedure Committee.
6. Schedule the next Policy and Procedure Committee meeting
7. Discuss items to be placed on the next Policy and Procedure Committee meeting Agenda.
8. Adjourn.

**Certificate of posting or Giving of Notice**

On this 1st day of March, 2011, at 1:45 p.m., this Notice was posted on a bulletin board or other conspicuous location at a place convenient to the public at the West Houston Charter School, 5618 Eleventh Street, Katy, Texas 77493-1971 and was readily accessible to the general public at all times.

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Lucina Botond  
Chair, Policy and Procedure Committee  
**West Houston Charter Alliance, Inc**