

**Minutes of the Regular Meeting of the Board of Directors  
West Houston Charter Alliance, Inc.**

February 15, 2011

The Regular Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for West Houston Charter School was held on Tuesday, February 15, 2011 at 5:30 p.m. at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

1. The meeting was called to order by L. Botond at 5:38PM, and a quorum was established. TN, LB, DH, and TP were present. The Headmaster, Mr. Johnson was also present.
2. Hearing of Citizens.  
Ryan Birsinger:  
Mr. Birsinger discussed the desire to change from a dress code to a specific uniform for the upcoming years. He feels that this change would be positive to the culture of the school. He likes the idea of our older boys in ties and our girls in skirts. As a teacher, he sees the behavioral difference that a uniform has on the students. As a parent, he understands the financial burden that a uniform imposes as he will also need to purchase uniforms; however, he feels that it important to the school.
3. TP motioned to approve the January 18, 2011 Regular Board Meeting Minutes as amended. TN second. Motion passed. Change the word "notes" to "summaries" on # 18.
4. Discuss, consider and approve the January 25, 2011 Special Board Meeting Minutes. DH  
Tabled
5. DH motioned to ratify the Emergency Meeting actions, and approve the February 1, 2011 Emergency Board Meeting Minutes. TP second. TN abstained. Tabled for quorum.
6. The March Regular School Board meeting will be moved to March 22, 2011 due to Spring Break.
7. There was no report from the PTO.
8. Hear and discuss the report from the Headmaster. RJ
  - a. Enrollment is at 302. Mrs. Mitchell is giving tours for the upcoming school year.
  - b. Financial  
TEA is experiencing budget cuts which could affect the operations of schools. It has been suggested to consider a 15-20% budget cut for next year for most schools. Our school does not have many of the programs being cut so we may only experience a 9% cut. However, the state may choose to hold all or part of funds owed for a month or so. We will need to be prepared for such scenarios.
    - i. Budget to actual  
In August the money for Special Education was separated, but it has been moved to reflect the way it ought to be.  
Suggestions: Use the transaction dates in the reports, and make reports as of the actual end of the month prior rather than half months to reflect board meeting dates.
    - ii. Bank reconciliation  
The withdrawals for the month of December are higher than the deposits because we were asked to make a 2<sup>nd</sup> payment on the bond.
  - c. Staff  
Next year there will be 2 promotions: Miss Leisner will be promoted to Athletic Director and Mrs. Denise Cummins will be promoted to Academic Dean.  
Letters of intent were given to the teachers, all but 4 intend to stay.
  - d. Student Testing  
Benchmark statistical data will available after it has been analyzed and recorded.
  - e. Marketing  
Last week Mr. Johnson was interviewed by the Houston Chronicle regarding charter school in general and our school in particular.  
Our school was also advertised in two other publications.
  - f. Facilities  
The mold remediation companies previously sought have not given full bids as yet. However, a new company, Cotton, has come and submitted a bid.
  - g. Compliance

i. Compliance calendar for State and Federal guidelines

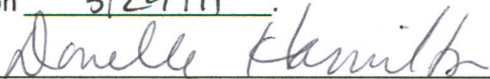
Submission of Special Education information is due in January.

9. TP motioned to approve the charter amendment and Board resolution to finalize the name change and to reflect the classical nature of our school. TN second. Withdrawn.  
DH motioned to approve the board resolution in regard to the name change of the school to Aristoi Classical Academy in order to accurately reflect the classical educational program being offered, the charter amendment, and all other necessary documents to complete the official school name change as amended.  
TP second. Motion passed.  
In addition to this resolution, the documents will include: A-The Non-Expansion Charter Amendment Request Form, B-The 2001 charter renewal which reflects the previously offered educational programs of West Houston Charter School, C-The Non-Expansion Charter Amendment for Aristoi Classical Academy, and D-an unofficial copy of the 2-15-11 Board Minutes. Also included will be Exhibit E, the October 19, 2010 approved Board minutes reflecting Tom Nunamaker's election to the Board.
10. Discuss, consider and approve the hiring of an outside audit company. LB  
No action.
11. LB motioned to allow TN to write a letter to the audit company expressing specific guidelines and deadlines. TP second.  
Motion passed.
12. Hear and discuss presentations regarding logos and marketing for the school. RJ  
Tabled
13. Discuss, consider and approve proposals or actions that flow from the above presentations. LB  
Tabled
14. TP motioned to approve the school uniform as amended. TN second. Motion passed.
15. Discuss, consider and approve mold remediation and the portable rental and usage.  
No action needed at this time.
16. Discussion of class size and numbers for the upcoming school year.  
No action needed at this time.
17. No new or revised policies were submitted by the Policy and Procedure Committee.
18. Hear and discuss the Treasurer's Report.  
A plan to get caught up on the back interest of the bond should be included in the upcoming budget.
19. No Publicity Committee Report.
20. No adjournment to closed or executive session.
21. Discuss, consider and schedule a meeting regarding curriculum.  
The date of the meeting will have to be rescheduled as February 25<sup>th</sup> is not available.
22. Discuss items to be placed on the March Regular Board Meeting agenda.  
All tabled items.  
Budget amendments.  
Create and approve an evaluation system for the Headmaster's formal evaluation.
23. TN motioned to adjourn. DH second. Meeting adjourned at 7:52PM.

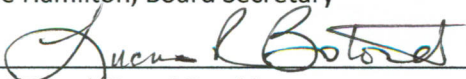
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*Submitted by Donelle Hamilton*

This is a true and correct copy of the minutes of the meeting held on February 15, 2011, as approved by the Board of Directors on 3/29/11.



Donelle Hamilton, Board Secretary



Lucina Botond, Board President