

**Minutes of a Special Meeting of the Board of Directors
West Houston Charter Alliance, Inc.**

January 25, 2011

A Special Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for West Houston Charter School was held on Tuesday, January 25, 2011 at 5:30 p.m. at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

1. The meeting was called to order by L. Botond at 5:33PM and a quorum was established. L. Botond, D. Hamilton, R. Misra, T. Nunamaker, T. Polvogt, and D. Dwyer were present. The Headmaster, Mr. Johnson, the Director of Operations and Finance, Mrs. Thompson, and the TEA Conservator, Mr. Holman, were also present.

2. Discuss, consider, approve and sign the audit report.

Discussion:

Mr. Pechacek presented the Board with a draft of the 09/10 Annual Finance Report.

The major concern continues to be the bond repayment. Specific items noted were:

- Operating expenses of 60-90 days should be on hand.
- There was a positive increase in net assets.
- The cash on hand is good, but there is not enough if the bond comes due.
- All necessary Board policies need to be in place to make sure that the school's money is managed properly and the budget is not exceeded.
- The government audit must adhere to government standards.
- The variance should be less than 10% on all functions.
- The interest should be paid up to date and a schedule made with the bond holders.
- There are 4 bonds with 4 different interest rates ranging from 6.5-7.875.

The audit is due January 28, 2011.

Mr. Pechacek said that the audit should be submitted on time but with some qualifications.

He also noted that his company may choose not to represent the School any longer.

There will be a conference call on Thursday with the bond holders.

TP motioned to approve the audit report subject to the necessary changes after full review and subject to School management approval. DD second. Motion passed unanimously.

3. 6:14PM Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071 and 551.074 of the Open Meetings Act, for the following purposes:

a. Personnel Matters

- i. Deliberate the duties, evaluation, performance, and discipline of the Headmaster/Chief Administrative Officer and/or the Director of Operations and Finance.
- ii. Hear a complaint against an officer or employee.

4. 9:43PM Reconvened to Open Session.

5. Take action on matters discussed in closed session.

- a. TP motioned to authorize LB to speak with the staff. RM second. Motion passed unanimously.
- b. DD motioned for DH to create summaries for the appropriate closed session conversations. TN second. Motion passed unanimously.

6. There were no budget amendments at this time.

7. Discuss, consider and approve a charter amendment and Board resolution to reflect the classical nature of our school. LB
Tabled.

8. DD called for an informal poll on the uniform issue for the fall. 3 for and 3 against.

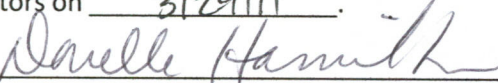
TN motioned to approve an official school uniform to be phased in throughout the 2011-2012 school year, although mandatory changes in cover-up and shoe type will be enforced for the 2011-2012 year,

and to be fully effective beginning the 2012-2013 school year with full details to be determined in February. TP second. Motion passed.

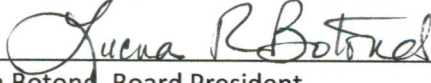
9. Hear and discuss curriculum issues. RJ Tabled.
10. Discuss items to be placed on the February Regular Board Meeting agenda.
 - a. all tabled items
 - b. uniforms
11. RM motioned to adjourn. DD second. Motion passed. Meeting adjourned at 10:50PM.

Submitted by Donelle Hamilton

This is a true and correct copy of the minutes of the meeting held on January 25, 2011, as approved by the Board of Directors on 3/29/11.



Donelle Hamilton, Board Secretary



Lucina Botond, Board President