

**Minutes of the Regular Meeting of the Board of Directors
West Houston Charter Alliance, Inc.**

January 18, 2011

The Regular Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for West Houston Charter School was held on Tuesday, January 18, 2011 at 5:30 p.m. at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

1. The meeting was called to order by L. Botond at 5:35PM, and a quorum was established. TN, LB, DH, RM, TP, KC were present. The Headmaster, Mr. Johnson, and the Director of Operations and Finance, Mrs. Thompson, were also present.
DD joined the meeting at 5:40PM.
2. Hearing of Citizens.
Cathy Jones:
Mrs. Jones is concerned with the book selection, *The Lion, the Witch, and the Wardrobe*, for sixth grade required reading. She is disturbed by the magical content throughout the book as it is against her family's religious beliefs. She asked that an alternative book be provided for those with alternative religious views or those that find the content offensive.
3. RM motioned to approve the December 14, 2010 Regular Board Meeting Minutes as corrected. TP second. Motion passed.
Corrects made: #7 Change "or" to "of" between May and 2011, #11 Add the word "about" in discussion sentence.
4. There was no report from the PTO.
5. Hear and discuss the report from Headmaster. RJ
 - a. Enrollment is currently at 300.
 - b. Financial
Mr. Holman is mainly working from home at this time. He is working primarily on the validation of our solvency plan. He did submit his first report to TEA which indicated no change at this time.
A Budget Academy was attended last week in order to help with the finances and budget making.
TEA is undergoing budget cuts at this time.
 - i. Budget to actual
A more accurate accounting template is needed to reflect the true numbers.
 - ii. Bank reconciliation
No comments
 - c. Staff
An ESL teacher is not needed at this time; however, one of the teachers did become certified in ESL for the future.
Ms. Diana Tucker will be the new Cafeteria Monitor to replace Christa Cobb.
 - d. Extra-curricular
Ms. Evelyn Smith will be the track coach in the spring.
 - e. Marketing
Mr. Arlinghaus is no longer working with the school.
Mr. Camper is working together with Mr. Johnson on a Logo/Crest design.
 - f. Facilities
The Texas Charter School Association came to the school as part of a Bill Gates Initiative to get the 82nd Legislature to fund charter school facilities as other schools are funded. Money from this initiative could be used toward the maintenance and improvement of facilities and/or property.
 - g. Compliance
Fall Peims resubmission is due 1-20-11
Mid-year Peims submission is due 1-27-11

The audit report is due 1-28-11.

6. TP motioned to approve the revised organizational chart. DD second. Motion passed.
7. Discuss, consider and approve a charter amendment and Board resolution to reflect the classical nature of our school. LB
Tabled.
8. Hear and discuss presentations regarding logos and marketing for the school.
Tabled.
9. Discuss, consider and approve proposals or actions that flow from the above presentations.
Tabled.
10. 6:00PM Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071 and 551.074 of the Open Meetings Act, for the following purposes:
 - a. Personnel Matters
 - i. Deliberate the duties, evaluation, performance, and discipline of the Headmaster/chief administrative officer and/or the Director of Operations and Finance.
11. 7:54PM Reconvene to open session.
12. Discuss the dress code and the dress code committee. RJ
Tabled.
Mr. Johnson will compile and submit a list of uniform pieces, their costs and possible venues at a future board meeting.
13. No new policies were submitted by the Policy and Procedure Committee.
14. There was no Treasurer's Report.
15. There was no report from the Publicity Committee.

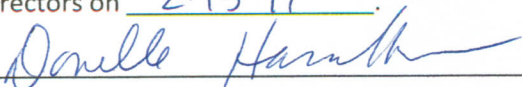
8:33PM Break

8:37PM Reconvene

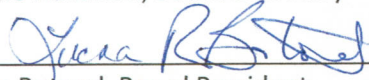
16. 8:38PM Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071 and 551.074 of the Open Meetings Act, for the following purposes:
 - b. Personnel Matters
 - ii. Deliberate the duties, evaluation, performance, and discipline of the Headmaster/chief administrative officer and/or the Director of Operations and Finance.
17. 8:54PM Reconvene to open session.
18. KC motioned to have DH type the appropriate closed session summaries. TP second. Motion passed.
19. No action needed on the hiring of the fundraising consultant. He is no longer working for us.
20. A meeting regarding the curriculum for the school was scheduled for February 25, 2011.
21. Discuss items to be placed on the February Regular Board Meeting agenda.
All tabled items.
22. TP motioned to adjourn. KC second. Meeting adjourned at 9:10PM.

Submitted by Donelle Hamilton

This is a true and correct copy of the minutes of the meeting held on January 18, 2011, as approved by the Board of Directors on 2-15-11.



Donelle Hamilton, Board Secretary



Lucina Botond, Board President