

Minutes of the Regular Meeting of the Board of Directors West Houston Charter Alliance, Inc.

March 11, 2010

- 1) Call to order
 - a) Judith Paul called to order the regular meeting of the West Houston Charter Alliance, Inc. Board of Directors at 5:38PM on March 11, 2010 at 5618 Eleventh Street, Katy, TX 77493-1971.
 - b) The following board members were in attendance: Judith Paul (JP), Donelle Hamilton (DH) and Regina Argueta-Misra (RM). Lucina Botond (LP). A quorum was established.
- 2) Hearing of the Citizens
 - a) J. Paul conveyed the required statement regarding the Hearing of Citizens.
 - b) Tiffany Jenkins representing Tiffany's Bus Service introduced her business to the WHCS community. She offered her transportation services to WHCS families.
 - a. JP advised Ms. Jenkins that a competitive bid process (requiring a minimum of 3 bids) would have to be obtained. No one company can be endorsed by the Board.
- 3) RM made motion to approve amended February 18, 2010 Minutes, DH second motion. JP offered several corrections to the February 18, 2010 Minutes of the Regular Board Meeting. Motion withdrawn and RM made new motion to approve minutes as corrected. DH second. Motion carried. LB abstained.
- 4) LB made motion to approve Written Resolution of Account Signatories all documentation as presented. DH second. Motion passed unanimously.
- 5) Budget Amendments were tabled. JP
- 6) LB made motion to approve the School Calendar for 2010-2011. RM second. Motion carried unanimously.
- 7) RM made motion to approve the posting of the professional video on the school website. LB second. Motion carried unanimously.
- 8) RM made motion to approve the date and location of the Board Retreat: April 17, 2010 at the school. DH second. Motion carried unanimously. Discussion: B. Davidson expressed desire to invite parents and teachers to the retreat. Date and time will be posted on website and school calendar.
- 9) Administrator's report discussed later in the evening
- 10) Adjourned to closed session for discussion of enrollment matters at 6:04PM.
- 11) Reconvened in closed session at 6:04PM
- 12) Reconvened to Open Session at 7:07PM
- 13) RM made motion to approve child 2A and 5A for continuous enrollment to accommodate alternative attendance needs and arrangements, with the understanding that said children 2A & 5A will be accommodated until graduation. LB second. Motion carried unanimously.
- 14) Report from Administrator (see full report attached)
- 15) Reports from Board Committees
 - a) Audit- no report
 - b) Budget and Finance—
 - c) Fundraising— B. Davidson sent letter requesting donations for use at the Spring Festival
 - d) Community Relations—
 - e) Admissions and Enrollment—
 - f) Curriculum Enrichment— B. Davidson working with teachers prioritizing

- 16) Discussion of items to be placed on the April 15, 2010 meeting
 - a. Administrator's Job Description
 - b. Policy & Procedures Status
 - c. Discuss, consider and approve budget calendar for 2010-2011

17) Motion by RM to adjourn. DH second. Motion passed unanimously.

18) Meeting adjourned at 7:41PM.

Submitted by Regina Argueta-Misra

Minutes Approved: *Jucua R. Botana* 4/29/10

Certified by: *Regina Argueta-Misra* 4-30-10