

**Minutes of the Special Meeting of the Board of Directors
West Houston Charter Alliance., Inc.
August 25, 2010**

A Special Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for West Houston Charter School was held on Wednesday, August 25, 2010 at 4:00PM at the school, 5618 Eleventh Street, Katy, Texas 77493-1971.

1. The meeting was called to order at 4:06PM by L. Botond, and a quorum was established. T. Polvogt, L. Botond, D. Dwyer, D. Hamilton, R. Misra, and K. Crabb were present. Headmaster, R. Johnson, and Director of Operations, S. Thompson, were also present.

2. Discuss, consider and approve Budget Amendments and updates for 2009-2010.

Discussion:

It was confirmed by Region 4 that PI23 is the correct Special Education function.

The actual Compass bank statements were used to determine function and reconciliation of funds.

RSCCC will be coded properly and used going forward.

TP motioned to approve budget amendments for 2009-2010. KC second. Motion passed unanimously.

3. Discuss, consider and approve the Proposed Budget for 2010 - 2011.

Discussion:

Function 41, General Administration, includes operational salaries, credit card, legal services, copiers, audit consulting fees, supplies, insurance, membership dues and other miscellaneous fees.

Function 52, Security Services, includes the alarm systems.

Function 53, Data Processing, includes RSCCC.

The proposed budget was created without the inclusion of local and intermediate funding which would come from donations, lunch revenue, etc. A projection could not be made at this time. However, all efforts will be made to market and gather donations.

The proposed budget includes a small surplus. It was suggested that an emergency fund be created with the surplus, and that, after accumulation, part of it be used for debt reduction.

TP motioned to approve the prepared budget for 2010-2011. KC second. Motion passed unanimously.

4. RM motioned to allow Lucina Botond to write a welcome letter to the parents on behalf of the Board.. DD second. Motion passed unanimously.

5. A Board training on Finance and Accountability will be scheduled through Mr. Barr at Region 4. The best date for the meeting is October 5th at 4:30PM.

6. There was no adjournment to closed session.

7. Discuss items to be placed on the September Regular Board meeting agenda.
No new items at this time.

Regina Misra left the meeting at 5:10PM.

8. Discuss, consider and approve salary schedules for 2010-2011.

Discussion:

The proposed salary schedule would be in effect for those hired after Board approval.

The years of experience does not refer to number of total years teaching, but years teaching at this school.

The Headmaster determines which level a new hire with many years of teaching experience would be placed.

Some discussion was made in regard to the fairness of the new schedule with regard to the existing teachers.

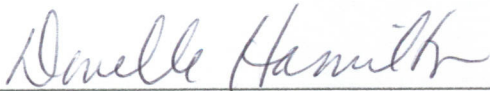
The staff is allowed to earn stipends for extra responsibilities.

TP motioned to accept the new salary schedule effective for those hired after Board approval. KC second. Motion passed. TP, LB, DH, and KC voted yea. DD voted nay. RM was not present.

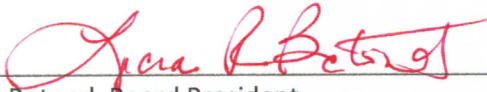
9. TP motioned to adjourn. DD second. Motion passed unanimously.
Meeting adjourned at 5:36PM.

Submitted by Donelle Hamilton

This is a true and correct copy of the minutes of the meeting held on August 25, 2010, as approved by the Board of Directors on 9-21-10.



Donelle Hamilton, Board Secretary



Lucina Botond, Board President