

**Minutes of the Regular meeting of the Board of Directors  
West Houston Charter Alliance., Inc.**

Regular Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for West Houston Charter School was held on Thursday, May 20, 2010 at 5:30 p.m. at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

1. Call to order and establishment of a quorum.
2. Hearing of the Citizens
  - a. Judi Paul: stated that she does not want current class sized raised, and requested that if sudden changes are made that parents be advised a day after the change is made.
  - b. April Stover: concerned that no administrator was at the school to greet the TEA auditors
  - c. Chrysti Schwarz: stated that she does not feel the same at the school. She was upset because her kindergartener was aware of who was being fired. Researched Mr. Johnson and she stated that it seems as though he does not stay at a school for very long.
3. Discuss, consider and approve April 29, 2010 Regular Board Meeting Tabled for exact wording on 14a.
4. Discuss, consider and approve May 15, 2010 Special Board Meeting Minutes  
DD moved to approve minutes, DH second. (oversee drafting of all budget amendments 2kiv (treasurer responsibilities). Withdrawn.  
DD moved to approve amended minutes. DH second. Motion carried unanimously.
5. Hear, discuss, consider and approve presentation by Rob Camper regarding branding the School for marketing purposes in the community. Tabled.
6. Discuss, consider and approve Student Retention and Promotion Policy. B.Davidson. Tabled.
7. Discuss, consider and approve Communication Policy. B.Davidson. Tabled
8. Discuss, consider and approve Budget Calendar for 2010 – 2011. Tabled
9. Discuss, consider and approve Budget Amendment. B.Melton. Tabled
10. Discuss, consider and approve use or rental of school property for extra-curricular activities. B.Davidson. Tabled
11. Discuss, consider and approve researching the cost and requirements involved in changing the School's name for the purpose of reflecting Classical education. RJ. Tabled TP – dba is \$16
12. Discuss, consider and approve the storage of Board documents in hardcopy and electronically offsite.  
R.Misra said cozy.com is \$4.95/mo
13. Discuss, consider and approve changes to the waiting list. D.Dwyer  
RM made motion to discuss, consider and approve changes to waiting list. DH second. Tabled for review admissions policy.
14. Discuss, consider and approve the 18 child limit per class. LB. Tabled

15. Discuss, consider and approve changes to the Mission Statement and Philosophy, and an addition of a Vision Statement to the Employee Handbook. BD tabled  
DD made motion to discuss consider and approve changes to Mission statement. Tabled
16. Discuss, consider and approve Purchasing and Acquisition Policy. BM/DS  
TP made motion to accept, DD second. Motion carried unanimously.
  - a. Have Bill follow up on whether this applies to charter school.
17. Discuss, consider and approve Individual Pay policy as described in Employee Handbook. B.Davidson.  
Tabled
18. Discuss, consider and approve Audit Engagement Letter. TP. Tabled. RM will find audit letter, for next meeting for approval.
19. Discuss, consider and approve changes by attorneys for Bylaws. Tabled for legal review.
20. Discuss, consider and approve changes by attorneys for Employee Handbook. Tabled for legal review.
21. Hear Administrator's Report. Current Administrator not present.
22. Hear PTO Report.
  - a. Cougarfest made over \$5000. \$12k will be moved to a playground fund.
  - b. School supplies, Edukit, will be available for next year
  - c. Pick up school supplies at "Back to School Night" on Saturday, August 21<sup>st</sup>.
23. Discuss, consider and approve all Administrators recommended literature. R.Johnson. RM made motion to discuss/consider/approve. DD second. Tabled
24. Discuss, consider and elect Board Member C.  
RM made motion. DD second. Lucina Botond identified herself as member C. Motion passed by those present. TP had to leave at 7:15 pm and could not vote.
25. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071 and 551.074 of the Open Meetings Act, for the following purposes: 6:38
  - a. Personnel Matters
    - i. Discuss appointment, employment, evaluation, reassignment and duties of administrator
    - ii. Discuss appointment, employment, and duties of interim assistant administrator
    - iii. Discuss assignment and duties of Public Officers
  - b. Legal Matters
    - i. Consultation with legal counsel concerning matters on which the attorney's duty to the WHCS under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws
    - ii. Consultation with legal counsel on lawsuit filed against *WHCS; Pickering v. West Houston Charter School Alliance et al; Civil Action 2009-64131*
26. Reconvene to Open Meeting 7:15pm
27. Discuss and/or take action on matters discussed in closed session  
DD moved to approve the April 29<sup>th</sup> Regular Board minutes. DH second. Motion carried by those

present.


28. Discuss items to be placed on the June 2010 Regular Board meeting Agenda.

a. All table items

29. DD made motion to adjourn. DH second. 7:19pm

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Submitted by Regina Argueta-Misra

Minutes approved 

Certified by 