

**Minutes the Special meeting of the Board of Directors  
West Houston Charter Alliance., Inc.**

Notice is hereby given that the Special Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for West Houston Charter School, will be held on Saturday May 15, 2010 at 9:00 a.m. at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

1. Call to order and establishment of a quorum: By Lucina Botond at 9:10 am
  - a. LB, DH, RM, TP, RJ, & BD present
  - b. RM arrived at 9:15 am
2. DH made motion to discuss, consider and approve WHCS by-laws as amended by DH & TP. DD second.
  - a. Discussion: 3.1  
TP made motion to approve language "The Board shall consist of 5-7 voting directors and 1 ex-officio member..."  
DH second. DD abstained. Motion carried
  - b. Discussion: 3.2 no change
  - c. Discussion: 3.3 no change
  - d. Discussion: 3.4 no change
  - e. Discussion: 3.5 omit "generally on the third Thursday of each month"
  - f. Discussion: 3.10 no change
  - g. Discussion: 3.11 needs to be reviewed by Maureen
  - h. Discussion: 3.12 no change, but added to next board meeting agenda to discuss offsite storage of board documents
  - i. Discussion: 4.1 changed as amended
  - j. Discussion: 5.1 Add position of treasurer to oversee business office
  - k. Discussion: 5.4 Add powers and authorities of Treasure
    - i. The treasurer shall oversee budget amendments
    - ii. The treasurer shall meet regularly, no less than once per month, with the Business Office and Administrator together to oversee the School's finances.
    - iii. If there is an audit committee the Treasurer will serve on that committee
    - iv. Oversee the drafting of all budget amendments for presentation to the board
3. Governance Policies
  - a. The seven voting positions of the BOD are hereby designated as Seat A, Seat B, Seat C, Seat D, Seat E and Seat F.
  - b. Each director shall be elected for a two (2) year term.
  - c. Board Candidates Qualifications
    - i. Applicant must embrace the ideals of classical education
    - ii. Applicant must show a commitment to learn a working knowledge of governing policies and procedures
    - iii. Applicant must demonstrate a willingness to volunteer within the school community
    - iv. Applicant should understand and support wholeheartedly the views presented in the current white paper on file from the board and the other literature suggested from time to time.
    - v. Each potential candidate shall affirm in writing that he/she agrees wholeheartedly with the ideals of a classical education.
4. TP moved to accept the bylaws as amended. DD second. Motion carried unanimously.
5. DD made motions to approve board policies. DH second. Discussion:

- a. Duties and Responsibilities:
  - i. Change to #2 Board members shall read the books and articles as recommended by the board.
6. Board Principles
  - a. Removed #4
  - b. Remove "The board is responsible for the oversight and approval of fund-raising, grant requests and direct donations."
  - c. Removed #10
  - d. Removed #11
7. DD withdrew motion to allow for changes as described above. DH second. Motion carried unanimously
8. Short recess 12:20pm
9. Reconvened 12:39pm
10. Adjourned to closed session 12:40
11. Reconvened to open session 1:11 pm
12. RM made a motion to re-elect DD to seat A, DH second. TP voted Aye, LB voted Nay, DH voted Nay, RM voted Aye. Motion carried.
13. Make a motion to re-elect TP to seat B, RM second. Motion carried unanimously
14. TP nominated Lucina for president. RM second. Motion carried unanimously
15. LB nominated TP for vice president. DH second. Motion carried unanimously
16. RM nominated DH for secretary. TP second. Motion carried unanimously
17. LB nominated RM to treasurer. DH second. Motion carried unanimously
18. TP made motion to approve the WHCS amended, DD second. Motion carried unanimously
19. Motion to Adjourn
20. Adjourned at 2:45 pm

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Submitted by Regina Argueta-Misra  
WHCA Board Secretary

Minutes approved: \_\_\_\_\_



Certified by: \_\_\_\_\_

