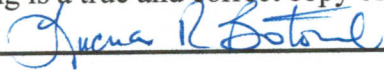


**Minutes of Regular Meeting of the Policy and Procedure Committee
West Houston Charter Alliance, Inc.
April 26, 2010**

1. Call to order and establishment of a quorum at 2:15 p.m. In attendance were Lucina Botond (LB), Regina Argueta-Misra (RM) and Brenda Davidson (BD).
2. Employee handbook. Fixed headings and corrected typos up to page 17 of the draft.
3. Adjourned at 3:20 p.m.

The foregoing is a true and correct copy of the minutes.

 5/3/10

Lucina R. Botond, Chair of Policy and Procedure Committee