

## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS WEST HOUSTON CHARTER ALLIANCE, INC.

A Regular Meeting of the Board of Directors of West Houston Charter Alliance, Inc. was held on the 17th of November 2009 at 6:30 p.m., at the school, 5618 Eleventh Street, Katy, Texas 77493-1971.

1. The meeting was called to order and a quorum was established. All board members were present.
2. Statement to attendees regarding the Hearing of Citizens.
3. Hearing of Citizens.
4. A motion was made to discuss, consider & approve the October 26, 2009 Special Board Meeting minutes. Tabled pending corrections.
5. A motion was made to discuss, consider & approve the October 15, 2009 Regular Board Meeting minutes. The motion was approved unanimously.
6. A motion was made to discuss, consider & approve the revised August 6, 2009 Special Board Meeting minutes. Motion passed unanimously.
7. Clarification was made for Board committees concerning the Policies and Procedures Committee and the By-Laws Committee.
  - a. The Policies and Procedure Committee will consist of L. Botond and R. Argueta-Misra. They will work with the administrator on all policies that need to be updated for the school, both internal and board policies. This committee will post for open meetings.
  - b. The Board Bylaws Committee will consist of D. Dwyer and J. Paul.
  - c. Both committees will bring drafts to the full board for approval.
8. The Board President authorized the expansion of the Curriculum Enrichment Committee.
  - a. The Curriculum Enrichment Committee will now consist of a board member chair, the administrator, two teachers and two parents.
9. A motion was made to discuss, consider and approve the Dress Code Committee to engage with the school on selecting official school colors, beginning with the 2010-2011 academic year.
  - a. Missy Bauman, April Stover, Brenda Davidson and David Dwyer will be on committee. Khaki bottoms will be eliminated for the 2010-2011 school year. By the Christmas break all further recommended changes will be presented to board.
10. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071 of the Open Meetings Act, for the following purposes:
  - a. Legal Matters
    - i. Consultation with legal counsel concerning matters on which the attorney's duty to the WHCS under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws
    - ii. Consultation with legal counsel on lawsuit filed against WHCS;  
*Pickering v. West Houston Charter School Alliance et al; Civil Action 2009-64131*
  - b. Hear, discuss & consider Search Committee Recommendation
    - i. interview candidate(s) for Administrator
      1. Mrs. Davidson
  - c. Board Candidate Interviews
    1. Mrs. Hamilton
    2. Mrs. Young
11. Reconvene to Open Session
12. Discuss and/or take action on matters discussed in closed session.

- a. A motion was made to approve Brenda Davidson as the Administrator of West Houston Charter School. Motion passed unanimously.
  - b. A motion was made by LB to approve Donelle Hamilton as a new Board member. RM second. Motion passed unanimously.
13. Discuss, consider & approve authorization of Board President to negotiate hiring of Administrator of West Houston Charter School, pending recommendation of a candidate from the Board.
14. Discuss, consider & approve new Board Member(s). Action taken under number 12, closed session matters.
15. Discuss, consider & approve Budget Amendments. No action.
16. Hear report from Interim Administrator
  - i. Enrollment
  - ii. Financial
  - iii. Staff
  - iv. RSCCC
  - v. Curriculum
  - vi. Student Testing
  - vii. Extra-curricular –We will participate in PSIA, the Spelling Bee and possibly the Geography Bee. All students will have to cover their own entry fees. Mr. Ferguson is looking into the possibility of joining the Texas Charter School Academic and Athletic Competition League. That would cost \$500 per year to join plus charges for each event. Cross country would be \$300 and then \$600 for each other sport. There are also academic competitions and chess.
  - viii. Campus Improvement Plan
  - ix. Marketing
  - x. Campus Security
  - xi. Fundraising
  - xii. Communication Plan
  - xiii. Facilities
  - xiv. PTO Activities
17. Report from PTO Representative
18. Hear reports from Board Committees –No Reports
  - i. Audit
  - ii. Budget and Finance
  - iii. Fundraising
  - iv. Community Relations
  - v. Admissions and Enrollment
  - vi. Curriculum Enrichment
19. Discuss items to be placed on the December 2009 Regular Board meeting Agenda.
20. A motion was made to adjourn. Motion passed unanimously.

Minutes approved on 8/17/10

Certified by [Signature]