


Minutes of the Special Meeting of the Board of Directors
West Houston Charter Alliance, Inc.
May 24, 2011

A Special Meeting of the Board of Directors of the West Houston Charter Alliance, Inc., charter holder for West Houston Charter School/Aristoi Classical Academy, was held on May 24, 2011 at 5:30 p.m. at the school, 5618 Eleventh Street, Katy, TX 77493-1971.

1. LB called to order and established a quorum at 5:35 p.m. Lucina Botond, Thom Polvogt, Tom Nunamaker, Regina Misra were present, with Interim Administrator Lynn Cummins and Denise Cummins also in attendance.
2. Discuss, consider and approve minutes from May 17, 2011 Annual Meeting. Tabled, not ready yet.
3. Discuss, consider and approve minutes from May 17, 2011 Regular Board Meeting. Tabled, not ready yet.
4. Discuss, consider and approve designation of board members to form Budget and Finance Committee.
Motion: TP to form Budget and Finance Committee with Tom Nunamaker as chair, LB, Interim Administrator (or Headmaster) and Director of Operations and Finance as other committee members with the duties of this committee to include analysis of all financial needs of the school, closing out of the current budget year, preparation of next year's budget for presentation to the Board, and assisting the School with all other financial matters that may arise.
Second: RM. Passed unanimously.
5. Discuss, consider and approve other delegations of duty to board members as necessary to assist staff.
Motion: TP to delegate Board President to make any assignments of board members to assist the staff as needed and for Board President to continue working with the staff on any or all matters as necessary.
Second: RM. Passed unanimously.
6. Discuss, consider and approve new curriculum.
 - a. Motion: LB to approve and purchase Saxon math program for its use throughout the school in grades K-8 as well as adoption and purchase of the Saxon Algebra I program with the purchase of all items on Saxon proposal presented by Denise Cummins with the exception of the manipulative kits listed therein.
Second: TP. Approved unanimously.
 - b. Shurley English: could cost \$2900 to replace consumables. But this is our approved grammar program.
 - c. Handwriting: Motion: RM to continue use of Handwriting Without Tears program.
Second: LB. Approved unanimously.

- d. Plato: One license would cost \$900 with unlimited access but only one student can use it individually at one time.
Motion: TN to purchase one license of Plato. Second: TP. Approved unanimously.
7. Discuss, consider and approve change in class size for 7th grade for 2011-2012 school year.
Motion: TN to cap 7th grade class at 20 students per our charter and to create a second 7th grade class if necessary.
Second: TP. Approved unanimously.
8. No closed session.
9. None
10. Take action on items discussed in closed session. None.
11. Discuss items for Regular June Meeting Agenda:
- Discuss comp time hours for staff
 - Discuss vendors for modular buildings
 - Discuss possible change of banks
 - Interview Prospective Board Members
 - Interview Principal/Headmaster candidates
 - Discuss, Consider and Approve Budget Amendment
 - Discuss Payroll and Staffing
 - Discuss, consider and approve Cardigan or Sweater for Uniform
 - Discuss, consider and approve school mascot.
12. Adjourn. Motion: RM to adjourn. Second: TN. Approved unanimously, adjourned at 6:35 p.m.

This is a true and correct copy of the minutes of the meeting held on May 24, 2011, as approved by the Board of Directors on June 21, 2011.



Lucina Botond, Board President