

Minutes of the Regular Meeting of the Board of Directors West Houston Charter Alliance, Inc.

April 12, 2010

- 1) Call to order
 - a) Lucina Botond called to order the regular meeting of the West Houston Charter Alliance, Inc. Board of Directors at 5:35 p.m. April 12, 2010 at 5618 Eleventh Street, Katy, TX 77493-1971.
 - a) The following board members were in attendance: David Dwyer, Judith Paul, Thom Polvogt, Donelle Hamilton and Regina Argueta-Misra.
 - b) A quorum was established
 - c) Lucina Botond conveyed the required statement regarding the Hearing of Citizens.

Mr. Ryan Birsinger spoke about changing the school's name to something that reflects the Katy area, and to add Classical to the name. Mr. Birsinger suggested "Katy Classical Academy".

- 2) Lucina Botond made motion to accept resignation of Judi Paul. David Dwyer second. Motion carried unanimously.

Thom Polvogt nominated David Dwyer, Regina Argueta-Misra second. Discussion regarding the legal need to have a duly elected President. May 15th is the annual board meeting at which an election must be held.

David Dwyer withdrew his candidacy.

Donelle Hamilton nominated Lucina Botond, Regina Argueta-Misra second. Motion passed unanimously.

- 3) Adjourned at 5:46 to closed session.
- 4) Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071 and 551.074 of the Open Meetings Act, for the following purposes:
 - a. Personnel Matters
 - i. Discuss appointment, employment, evaluation, reassignment and duties of Administrator, and Assistant Principal/Business Manager
 - b. Legal Matters
 - i. Consultation with legal counsel concerning matters on which the attorney's duty to the WHCS under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws
 - ii. Consultation with legal counsel on lawsuit filed against *WHCS; Pickering v. West Houston Charter School Alliance et al; Civil Action 2009-64131*

- 5) Thom Polvogt had to excuse himself from the meeting at approximately 9:00 pm
- 6) Reconvene to Open Session at 10:35 pm
- 7) Discuss and/or take action on matters discussed in closed session
- 8) Regina made motion to approve the action discussed in closed session regarding appointment, employment, evaluation, reassignment and duties of Administrator, and Assistant Principal/Business Manager
- 9) Report from Administrator (see full report attached)

Enrollment: Current enrollment is 304

Financial :

Raises tabled until we have more budget information.
CPA Engagement Letter tabled until May.

Staff Usage

RSCCC— No Report

Curriculum

Extra-curricular programs

Fundraising Activities-

Campus Improvement Plan

Marketing--

Student Testing—

WHCS Campus Security—No report

Facilities—No Report

Communication Plan- No report

PTO Activities- No report

- 10) Reports form Board Committees
 - a) Audit—
 - b) Budget and Finance—
 - c) Fundraising— No Report
 - d) Community Relations—
 - e) Admissions and Enrollment—No Report
 - f) Curriculum Enrichment—No Report
- 11) PTO Board President Report – No Report
- 12) Discussion of items to be placed on the May Special Board meeting meeting
- 13) Discuss, consider and approve a change to our wait list policy
 - a. Rather than a child having to re-apply year to year, give priority to children who have applied previously.
- 14) Discussion of items to be placed on the April Special board meeting agenda
 - a) Discuss, consider and approve Homebound policy
 - b) Discuss, consider and approve the job description of the administrator
 - c) Discuss, consider and approve the current lunch program
 - d) Discuss, consider and approve Budget Amendments
 - e) Discuss, consider and approve Policies and Procedures Committee Recommendations
 - f) Discuss, consider and approve new Student Retention Policy
 - g) Discuss, consider and approve
- 15) Motion by Regina Misra to adjourn. Donelle Hamilton second. Motion passed unanimously.
- 16) Meeting adjourned at 10:57 pm.

Submitted by Regina Argueta-Misra

Minutes Approved: _____

Certified by: _____