

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS
ARISTOI CLASSICAL ACADEMY, INC.
February 28, 2022**

A Regular Meeting of the Board of Directors of Aristoi Classical Academy, Inc., charter holder for Aristoi Classical Academy (“School”) was held on **Monday, February 28, 2022 at 5:30 p.m. at the School, 5610 Morton Road, Katy, TX 77493-1971.**

1. Call to order and establishment of a quorum. L. Botond called the meeting to order at 5:33 pm. Also present were D. Light, R. Williams, A. Hovis, B. Davidson, A. Amboree, K. Lockheed, C. Cimpean, D. Thompson, D. Guel, N. DeJong.
2. Hearing of citizens. None
3. Discuss, consider and approve minutes for December 13, 2021, Regular Board Meeting. Motion to approve: A. Hovis. Second: R Williams. Approved unanimously.
4. Discuss, consider and approve minutes for January 21, 2022, Regular Board Meeting. Motion to approve: R. Williams. Second: D. Light. Approved unanimously.

Adriana Cox arrived at 5:37 pm.

5. Discuss, consider and approve HB3 Reporting – College Career Military Readiness (CCMR). K. Lockheed presented to the Board. **Item began at 6:05 pm.**

Majority of students qualify in this category through test scores, including SAT, ACT, TSIA (Community College test which Aristoi hopes to offer soon). The school must track students closely beginning in Sophomore year. SPED students can earn credits for CCMR in different ways. One way that all students can qualify for “career readiness” is through maintaining a part time job. The Board’s adopted goal for this category was 74% compliance. Mrs. Lockheed reported that we are on track to meet this goal. L. Botond asked whether the school encourages all upper class students to take both the SAT and ACT since some students find greater success in one of the tests versus the other. Mrs. Lockheed confirmed that test results can be mixed and matched in order to qualify as “ready” under CCMR. For instance, if a student does well in the verbal section of the SAT but not great in the math section, that student might do much better in math on the ACT. In such a situation, the verbal score from SAT can be used along with the math score from ACT in order to reach the goal of readiness. Mrs. Lockheed reported that the challenge is in record keeping in different categories of readiness. For instance it’s complicated to document certain things outside of test scores such as students who report wanting to go into the military, students who secure part time jobs (which necessitates communication with employers for records), and other scenarios. **Discussion ended at 6:18 pm.**

6. Discuss, consider and approve the updated COVID Protocols on the Website. B. Davidson reported that our original protocol approved by the Board in the fall of 2021 has some live links to CDC information. The latest changes recommended by CDC involve reducing quarantine days for some individuals from 10 days to 5 days. Mrs. Davidson would like to follow the reduced days where possible to allow staff to return to school more quickly when possible and appropriate. L. Botond expressed reluctance to adopt any measures that appear to rubber stamp evolving CDC guidance because it’s constantly changing and the guidance is not always based on current science (such as a continued recommendations to mask children and to treat vaccinated versus unvaccinated differently). Mrs. Davidson would like to research further the topic of quarantine days and come back to the board with some specific guidelines that aren’t linked to a frequently updated government page which could cause confusion. No action.

7. Discuss, consider and approve a staff development waiver for January 3, 2022, to replace the minutes for February 4, 2022, school closure due to inclement weather. Motion to approve Staff Development Waiver for January 3, 2022 to replace the minutes for February 4, 2022 school closure due to inclement weather: L. Botond. Second: R. Williams. Approved unanimously.
8. Discuss and consider an update on the Cypress Campus, including but not limited to enrollment, facilities, renovations, leadership team and faculty. A. Amboree reported that Crossover wants to get pricing on what it would take to prepare a warming kitchen in the daycare building they recently purchased in order for Aristoi to serve hot meals in that building for fall 2022. Aristoi's Plan B is to accommodate all students in the main building which is already in use. D. Guel reported 100% teacher retention and growth will require new hiring. A. Amboree reported that the school will move forward with a new elevator contractor since the original contractor never completed the project. Current enrollment is 217.
9. Discuss, consider and approve a proposed a charter amendment and board resolution to change the teacher appraisal system from PDAS to a local teacher appraisal system following TEC's sections; 21.351(a)(1) & (2), and 21.352, 150.1007, relating to the alternatives from the commissioner's recommended appraisal system. B. Davidson reported that TEA will have to approve any change to the appraisal system since PDAS was specifically named in the original charter. It is Aristoi's preference to adopt a new review system which is more complementary to Classical Education and Pedagogy and which still evaluates the important competencies of teaching which would be found in something like PDAS. Motion to approve Non Expansion Amendment and accompanying Board Resolution: L. Botond. Second: A. Cox. Approved unanimously.
10. Discuss, consider and approve a RFP for Special Education Evaluations and support services. Administration reported that because the value of the services will exceed \$50,000, the school will need to go out for RFPs. Motion to approve RFP for Special Education Evaluations and support services: L. Botond. Second: R. Williams. Approved unanimously.
11. Discuss, consider and approve a charter amendment and board resolution to defer the opening of the new campus from July 1, 2022, to July 1, 2023. B. Davidson reported that with all of the challenges in COVID academic recovery, etc, it would be impossible to devote the time needed to opening a new campus this year. She requests seeking permission to defer the opening for one more year. Motion to approve the Charter Amendment Request and accompanying Board Resolution seeking a one year deferment: A. Cox. Second: L. Botond. Approved unanimously.
12. Discuss, consider and approve a committee for Phase 2 of the Morton Rd. campus. B. Davidson requested that we form a committee to assist the administration with determining what information should be gathered and what teams should be put together in order to prepare for the next steps of the buildout of Morton Road campus, with the understanding that all final consequential decisions will be presented to the full board for approval. This would be similar to the team which worked with administration to have weekly or sometimes bi-weekly meetings with the construction team during Phase 1 of the Morton Road buildout. This team would assist with gathering information that the board needs in order to make good and timely decisions. Originally, David Light volunteered to join Andy Hovis as committee members but David decided that his preference would be to assist on another committee. Motion to form a committee to oversee the next steps of the buildout of Morton Road campus and to work with administration, and to delegate authority to Andy Hovis and Lucina Botond to assist administration: L. Botond. Second: A. Hovis. Approved unanimously.
13. Discuss, consider and approve authority for the Superintendent to ask board members' assistance in interviewing administrative applicants. B. Davidson requested that she be permitted to bring in board members as needed to interview upper level administrative applicants with the understanding that board members do not engage in hiring but would just be assisting in asking questions and eliciting information that would help the Superintendent get to know candidates under consideration. Motion to approve Superintendent's request to include board members as needed to assist in interviews of administrative applicants with the understanding that the Board will not be involved in hiring: A. Cox. Second: R. Williams. Approved unanimously.

14. Discuss, consider and approve the engagement of a company to lead Aristoi's revised Strategic Plan. The two candidates for engagement are Four Points and Quealco. Mrs. Davidson and Natalie DeJong reported, and A. Hovis confirmed that Four Points has a larger team and much wider experience in the field of Strategic Planning. Their final products are professional. The downside is that they're from out of state which would require travel and might make interactions a bit more complicated. In addition, they aren't familiar with classical charter schools. However, they have expressed a willingness to get to know Aristoi and our Mission, Vision, Philosophy in order to guide our final product. Quealco is staffed with individuals formerly affiliated with Responsive Ed Charter Schools and with the classical arm of that charter school group. This is a plus because they understand what Aristoi is seeking to do to in order to enhance our classical program and provide excellence. They speak our language. The downside is that Quealco is a relatively new concern without a large team. Motion to engage Four Points for Strategic Planning project: A. Hovis. Second: D. Light. Approved unanimously.
15. Discuss and consider the need for new committees, including but not limited to strategic planning committee and capital campaign committee, and set up committees as needed. The board and administration discussed and agreed that having a Development Committee for the purpose of pursuing information and options for a capital campaign and other fundraising efforts is essential as we look toward the build out of the Morton Road campus, the opening of a new campus, the expansion of the Cypress Campus, etc. Motion to approve a Development Committee and to delegate authority to board members A. Hovis and D. Light to assist N. DeJong, A. Amboree and B. Davidson along with any other administrators or community members needed to assist, with the understanding that all consequential decisions will come back to the full board for approval: A. Hovis. Second: A. Cox. Approved unanimously.
16. Hear and discuss the report from the Superintendent. BD
 - a. Enrollment. For fall expect Katy K-12: 1158. Cypress K-7: 264.
 - b. Financial
 - c. Faculty and Staff (report on new hires and resignations)
 - d. Student Testing
 - e. Curriculum
 - f. Professional Development
 - g. Marketing/Communication
 - h. Development/Fundraising/Grants. N. DeJong announced that the TCLAS Grant allowed scholarships for teachers. Our first recipients were present to be celebrated: Stephanie Burns, Melonee Nelson, and Jennifer Tompkins.
 - i. Campus Security
 - j. Facilities
 - k. Extra-Curricular
 - l. Title 1/Parent Involvement
 - m. Dress Code
 - n. Compliance
 - o. Miscellaneous
17. Discuss and consider taking action from Superintendent's Report. None
18. Adjourn to closed or executive session. Consult legal counsel and seek legal advice regarding pending litigation filed with Texas Education Agency and federal district court (Cause No. 4:22-CV-00618) and related issued for the following purposes:

Section 551.071. Consult with Attorney

Section 551.074. Personnel Matters

Section 551.078, .0785. Deliberations Involving Individuals' Medical or Psychiatric Records

Section 551.082. School Children; School District Employees; Disciplinary Matter or Complaint

Adjourned to closed session at 5:44 pm.

19. Reconvene in open session. Reconvened in open session at 6:01 pm.

20. Take action on items discussed in closed session. No action.
21. Hear a report from the Budget Finance Committee. S. Dollahon not present. No report.
22. Discuss items to be placed on the March Regular Meeting Agenda. Handbook Revisions, HB3 Constraint Discussion
23. Adjourn. Motion to Adjourn: A. Hovis. Second: A. Cox. Approved unanimously. Adjourned at 7:20 pm.

Prepared by Lucina Botond

This is a true and correct copy of the minutes of the Regular Board Meeting held on February 28, 2022 as approved by the Board of Directors on March 28, 2022.



Lucina R. Botond, Board President

**Resolution Adopted by
The Board of Directors of Aristoi Classical Academy, Inc.
NON-EXPANSION CHARTER AMENDMENT REQUEST
Change the teacher appraisal system from PDAS to a local teacher appraisal system**

WHEREAS, the Board of Directors ("Board") of the Aristoi Classical Academy, Inc. ("Corporation") holds the charter for Aristoi Classical Academy (the "School") under the statutes of the State of Texas;

WHEREAS, Texas Education Code § 12.121, the Contract for Charter, the Charter Application, the Texas Administrative Code § 100.1101, and the Corporation's bylaws provide that the Board shall have and exercise authority to manage, operate, and be responsible for the accountability of the School;

WHEREAS, the Texas Administrative Code § 100.1033 provides that the School must submit to the Texas Education Agency ("TEA") a written amendment be approved by the Texas Commissioner of Education ("Commissioner") for all substantive changes to the School's charter approved by the State Board of Education; and

WHEREAS, the Texas Administrative Code § 100.1033 requires the Board to adopt and execute a resolution to accompany a request for charter amendment;

WHEREAS, the Board of Directors desires to change the teacher appraisal system from PDAS to a local appraisal system effective July 1, 2022.

THEREFORE, BE IT RESOLVED AND ORDAINED BY THE BOARD OF DIRECTORS OF ARISTOI CLASSICAL ACADEMY, INC., CHARTER HOLDER OF ARISTOI CLASSICAL ACADEMY:

All of the above paragraphs are incorporated into and made a part of this resolution.

The Superintendent is authorized and directed to execute, on behalf of the Corporation, the Charter Amendment Request to change the teacher appraisal system from PDAS to a local teacher appraisal system to July 1, 2022.

The Board requests the Commissioner to approve changing the teacher appraisal system as described above.

PASSED, APPROVED and ADOPTED on the 28th day of February 2022.



Lucina Botond, President




Adriana Cox, Secretary

Sean Dollahon, Treasurer



Richard Williams, Vice-President



David Light, Director



Andrew Hovis, Director

Non-Expansion Amendment Request Form

Texas Education Agency
Division of Charter School Administration

Phone: (512) 463-9575
Email: charteramendments@tea.texas.gov

Name of Charter: County-District Number:
Name of Charter Holder: Requested Effective Date:

Section I: Check the appropriate box for the Non-Expansion Amendment requested.

More than one box may be checked. (Attach additional documents as required.) (Submit all program changes for review.)

- 1. Charter District Address Change**
Current:
New:
- 2. Relocation-Campus: Campus #**
Current:
New:
- 3. Charter Name Change:**
Current:
New:
- 4. Campus Name Change : Campus #**
Current:
New:
- 5. Charter Holder Name Change**
Current:
New:
- 6. Management Company Addition/Change****
Current:
Change:
- 7. Educational Services Addition/Change**
Current:
Change:
- 8. Curricular Addition/Change**
Current:
Change:
- 9. Close Campus**
Reason:
Campus Number:
- 10. Return of Charter**
Reason:
- 11. Admissions Policy Revision***
Attach separate sheet with current and requested language changes.
- 12. Enrollment Policy Revision***
Attach separate sheet with current and requested language changes.
- 13. Articles of Incorporation Revision***
Attach separate sheet with current and requested language changes.
- 14. By-Laws Revision***
Attach separate sheet with current and requested language changes.
- 15. Fiscal Revision***
Current:
Change:
- 16 Other:**

Continued on next page

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Section II: Justification for Non-Expansion Amendment Request:

In the space below, please state justification for the non-expansion amendment requested.

To align the evaluation with the educational options of Classical Education with TEA accountability metrics.

Section III: Non-Expansion Amendment Request Form Checklist:

- 1. **Charter Holder Board Resolution**—A written resolution adopted by the governing body of the charter holder, with printed names and signatures, demonstrating that a **quorum** of the members voted in favor of amending the charter. The names should match information on the most recent Annual Governance Reporting Forms submitted to TEA. Otherwise, documentation explaining any differences must be included.
(If multiple amendment requests are being made, include all board resolutions together.)
- 2. **Charter language changes**—The text and page numbers, or photocopies of the charter language to be changed, and the text proposed as the new charter language must be submitted with changes clearly marked, if applicable.*
- 3. **Management company**—A copy of the contract must be submitted if the request is to enter into or change a management company contract, if applicable.**

Section IV: CEO/Superintendent acknowledgement, signature, and current contact information:

As the CEO/Superintendent of the charter school, I understand that incomplete submissions may cause a delay in processing until all required documentation has been received by the Division of Charter School Administration.

(Contact the Division of Charter School Administration at charteramendments@tea.texas.gov to confirm the submission of proper documentation. Include the charter name and CDN in the subject line.)

Brenda G. Davidson

(281) 391-5003

bdavidson@aristoclassical.org

Name of CEO/Superintendent

Phone Number

Email Address



Signature of CEO/Superintendent

February 28, 2022

Date

For Internal Use Only

Amendment Numbers

Received Date

Due Date

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**Resolution Adopted by
The Board of Directors of Aristoi Classical Academy, Inc.
NON-EXPANSION CHARTER AMENDMENT REQUEST
Defer Opening of the New Campus from July 1, 2022 to July 1, 2023**

WHEREAS, the Board of Directors (“Board”) of the Aristoi Classical Academy, Inc. (“Corporation”) holds the charter for Aristoi Classical Academy (the “School”) under the statutes of the State of Texas;

WHEREAS, Texas Education Code § 12.121, the Contract for Charter, the Charter Application, the Texas Administrative Code § 100.1101, and the Corporation’s bylaws provide that the Board shall have and exercise authority to manage, operate, and be responsible for the accountability of the School;

WHEREAS, the Texas Administrative Code § 100.1033 provides that the School must submit to the Texas Education Agency (“TEA”) a written amendment be approved by the Texas Commissioner of Education (“Commissioner”) for all substantive changes to the School’s charter approved by the State Board of Education; and

WHEREAS, the Texas Administrative Code § 100.1033 requires the Board to adopt and execute a resolution to accompany a request for charter amendment;

WHEREAS, the Board of Directors desires to submit an application to defer the opening of the new campus from July 1, 2022 to July 1, 2023.

WHEREAS, the Board of Directors will ensure that state funds received by the charter holder will be held in trust for the benefit of the students of the school and shall be held to the standard of care and fiduciary duties that a trustee owes a beneficiary under Texas, therefore all decisions regarding the implementation of these expansion plans shall be financially prudent; and

THEREFORE, BE IT RESOLVED AND ORDAINED BY THE BOARD OF DIRECTORS OF ARISTOI CLASSICAL ACADEMY, INC., CHARTER HOLDER OF ARISTOI CLASSICAL ACADEMY:

All of the above paragraphs are incorporated into and made a part of this resolution.

The Superintendent is authorized and directed to execute, on behalf of the Corporation, the Charter Amendment Request to defer the opening of the new campus to July 1, 2023.

The Board requests the Commissioner to approve the Non-Expansion Amendment as described above.

PASSED, APPROVED and ADOPTED on the 28th day of February 2022.



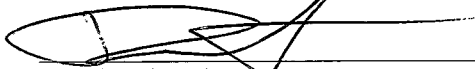
Lucina Botond, President



Richard Williams, Vice-President



Adriana Cox, Secretary



David Light, Director

Sean Dollahon, Treasurer



Andrew Horis, Director

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Name of Charter Holder: Requested Effective Date:

Section I: Check the appropriate box for the Non-Expansion Amendment requested.

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1. Charter District Address Change
Current:
New:

9. Close Campus
Reason:
Campus Number:

2. Relocation-Campus: Campus #
Current:
New:

10. Return of Charter
Reason:

3. Charter Name Change:
Current:
New:

11. Admissions Policy Revision*
Attach separate sheet with current and requested language changes.

4. Campus Name Change : Campus #
Current:
New:

12. Enrollment Policy Revision*
Attach separate sheet with current and requested language changes.

5. Charter Holder Name Change
Current:
New:

13. Articles of Incorporation Revision*
Attach separate sheet with current and requested language changes.

6. Management Company Addition/Change**
Current:
Change:

14. By-Laws Revision*
Attach separate sheet with current and requested language changes.

7. Educational Services Addition/Change
Current:
Change:

15. Fiscal Revision*
Current:
Change:

8. Curricular Addition/Change
Current:
Change:

16 Other:

Continued on next page

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Section II: Justification for Non-Expansion Amendment Request:

In the space below, please state justification for the non-expansion amendment requested.

Over the past 2 years Aristoi's school board and administration have turned our attention and our efforts to offering our students an excellent classical education during a global pandemic. Our time and efforts moved to on line learning for students and back to face to face education where our students have proven to learn best. This shift to and from an on line modality interrupted our plans to open a new campus on July 1, 2022. Our students scores have continued to improve due to the faculty, staff, administration and the school board.

We are requesting to defer the opening of the new campus to July 1, 2023 by one year to give us time and opportunity to plan and execute the opening of our new campus. Our 2021 Texas Academic Performance Report (TAPR) indicates the success of our efforts and our students progress.

Section III: Non-Expansion Amendment Request Form Checklist:

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Brenda G. Davidson

(281) 391-5003

bdaavidson@aristoicclassical.org

Name of CEO/Superintendent

Phone Number

Email Address

Handwritten signature of Brenda G. Davidson

Signature of CEO/Superintendent

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