

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF
ARISTOI CLASSICAL ACADEMY, INC.**

May 15, 2023

A Regular Meeting of the Board of Directors of Aristoi Classical Academy, Inc., charter holder for Aristoi Classical Academy (“School”) was held on **Monday, May 15, 2023, at 6:00 p.m., at the Katy Elementary (Grammar) School, 5618 11th Street, Katy, TX 77493-1971** in the Commons.

1. Call to order and establishment of a quorum.- L. Botond called the meeting to order at 6:01 pm. Also present were W. Clark, A. Cox, C. Gillespie, A. Hovis, M. Watson, M. Pertuso, K. Locheed, and A. Amboree. D. Light was unable to attend.
2. Hearing of citizens.- Parents, Kristen Brown and Susan Ulrey, raised concerns regarding Aristoi retest policy. Ms. Brown also requested consideration of longer tutorials and more options, i.e. projects and test corrections, to boost grades.
3. Approve Consent Agenda: **Motion to Approve Consent Agenda Excluding Section E: L. Botond, Second: A. Cox, APPROVED: Unanimously**
 - a. Minutes for May 6, 2023, Special Board Meeting
 - b. Minutes for April 17, 2023, Regular Board Meeting
 - c. Superintendent’s Report
 - d. Financial Update from Business Office
 - e. Report from Budget Finance Committee- **Removed from Consent Agenda**
 - f. Marketing and Branding Requests
 - g. Board Self- Evaluation and Progress Tracker
4. Hear update on Latin Exam Results and recognize student who received a perfect score on the National Latin Exam.- K. Locheed introduced student, Joseph Elias Gomez, who received a perfect score on the National Latin Exam. Aristoi had 187 students take the National Latin Exam with over 40% receiving some form of recognition. The exam does not test Latin knowledge based on a specific curriculum; it is focused on testing for overall understanding. Joseph’s test results were for the Latin Level 2 exam. Dr. Gruber, the World Language Department Chair, also gave an update on the Latin Program, which is integral to a classical education. For the 2023-2024 school year there are 37 students enrolled in the Latin 3 program, which is a tremendous increase from 13 this year. Of the 13 Latin 3 students taking the NLE, 9 earned high honors.
5. Discuss and consider engagement of architect for expansion project at Katy campus. – **TABLED**

6. Discuss and consider method of construction for expansion project at Katy campus and authorize administration to prepare solicitation and publish notice for construction project. – **TABLED**

7. Discuss, consider, and approve the construction proposal for Cypress campus for the 2023-2024 school year. – A. Amboree presented the construction proposal which was priced at \$23,806, and stated that the final scope of work differs from the proposal presented to the board. Cypress will not be getting flooring replaced which will change the final cost.
Motion to Approve the Construction Proposal for Cypress campus for the 2023-2024 School Year (As Posted): L. Botond, Second: A. Hovis, APPROVED: Unanimously

8. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071 and 551.076 of the Open Meetings Act, for the following purposes: **6:19 pm**
 - a. Legal Matters
 - i. Consultation with legal counsel concerning matters on which the attorney’s duty to Aristoi Classical Academy under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meeting Laws.
 - ii. Consultation with legal counsel regarding legal issues regarding procurement, contracting, and other legal matters relating to construction and expansion of campus.
 - b. Security Devices
 - i. Discuss and consider purchase and installation of security devices.

9. Reconvene to open session at 7:42 pm.

10. Take action on matters discussed in closed session.
Motion to Approve the Purchase and Installation of the Security System Discussed in Closed Session: L. Botond, Second: C. Gillespie, APPROVED: Unanimously

11. Discuss and consider lease options for the Cypress campus. – M. Watson stated that they have projections that reflect the growing needs of Cypress campus that are being carefully considered. Administration has already started having meetings to follow up on all options being presented.

12. Discuss, consider, and approve IRS 990 Form.- No changes are proposed.
Motion to Approve and Ratify: L. Botond, Second: A. Hovis, APPROVED: Unanimously

13. Discuss, consider, and approve a budget amendment for the period ending on August 31, 2023.- An amendment was required due to the increase in food costs, which exceeded 10%.

**Motion to Approve Budget Amendment for the Period Ending on August 31, 2023:
A. Cox, Second: W. Clark, APPROVED: Unanimously**

14. Hear from Mr. Andrew Robison, of Petrus Development, and discuss updates on the capital campaign.- Mr. Robison reports that Petrus is working to reach out and confirm the 14 members that will comprise the Capital Campaign Committee, with a goal of having the first committee meeting by August 14, 2023. During the first meeting, Mr. Robison would like to confirm when the capital campaign will move to the public campaign or if the silent phase should be extended. Currently, Petrus is working to update the style guide in conjunction with Aristoi's marketing team. Goal for the campaign is \$4 million.
15. Discuss and consider an update on the Cypress Campus, including but not limited to enrollment, facilities, renovations, leadership team and faculty.- The Cypress campus reports enrollment for the 2023-2024 school year is currently 456 students. Mr. Pertuso has filled 9 positions for next year and is pleased to see low turnover. The Lawson Center has been completed and is awaiting a final walkthrough and approval of ADA Certificate. The pending move in date is scheduled for June 1, 2023.
16. Discuss and consider an update on the Katy Grammar School, including but not limited to enrollment, facilities, renovations, leadership team and faculty. -T. Polvogt reported that the third grade program had 78 students in attendance. Hiring of a kindergarten, first, and second grade teacher has been completed, with vacancies opening after some of the Grammar teachers moved to the Logic and Rhetoric school. Facilities also reports that the adjustments required to the fence have been completed.
17. Discuss and consider an update on the Katy Upper School (Logic and Rhetoric Schools), including but not limited to enrollment, facilities, renovations, leadership team and faculty. - K. Locheed reported that the Spring semester has been extremely busy, with 24 events taking place since Spring Break, not including athletic events. There has been a recent round of new hires, some of these being internal. The position of Logic School administrator has also been filled. Currently, administration is trying to hire for the roles of part-time 6th grade Latin and a Chemistry teacher. A third position has just been approved for Special Education. Enrollment through sixth grade has double digit waiting lists. Facilities is trying to secure space for additional parking. K. Locheed has been working to develop the senior thesis manual to include a short list of topics. In addition, Mrs. Locheed has begun meeting with a group of juniors to discuss the Senior thesis project. Finally, the Valedictorian and Salutatorian have been announced, along with the Aristoi Award Winner. This year, the administration and staff selected Jarron Staggs as the Aristoi Award winner, which will be presented to his family. Jarron passed away in February.
18. Discuss, consider, and approve TEKS Certification Form.
**Motion to Approve TEKS Certification Form: A. Hovis, Second: A. Cox,
APPROVED: Unanimously**

19. Discuss items to be placed on the June Regular Meeting Agenda.

- a. Superintendent Job Description
- b. Approval of Architect Engagement
- c. Annual Meeting
- d. Approval of Handbook

20. **Motion to Adjourn: A. Hovis, Second: C. Gillespie, APPROVED: Unanimously**
Adjourned at 8:07 pm.

Prepared by C. Gillespie

This is a true and correct copy of the minutes of the Regular Board Meeting held on May 15, 2023 as approved by the Board of Directors on June 19, 2023.



Lucina Botond, Board President